



The University of Vermont
FACULTY SENATE

**Curricular Affairs Committee of the Faculty Senate
Minutes**

Thursday, May 4, 2023, 4:15 – 6:15 pm in Waterman 427A

Present: Professors Kervick (CESS), Everse (LCOM), Barnaby (CAS), Borchert (Faculty Senate President), Brooks (RSENr), Doherty (LIB), Emery (CAS), Harrington (CAS), Hazelrigg (CALS), Hibbeler (CEMS), Lau (LCOM), Mayo (CESS), Noordewier (GSB), Rosebush (CEMS), Sargent (CNHS), Seidl (RSENr), Swogger (LIB),

Absent: Professor Dale (CNHS), Hunt (LCOM), Jones (GSB), Blom (CAS), SGA Rep Lista, Vacant (CALS), Vacant (LCOM)

Guests: Jennifer Dickinson, Cynthia Forehand

Chair Everse called the meeting to order at 4:21 PM

I. Approval of April 2023 Minutes

Motion: Andrew Barnaby moved to approve the minutes. The motion was seconded and carried.

II. Co-Chair's Remarks

- A. Results of Elections/Announcement of New members for next year
Laurie Eddy reported that there were 11 seats on the CAC up for election, including nine seats with terms expiring, and two seats that are currently vacant.
- two members have been reelected: Rosi Rosebush (CEMS) and Colby Kervick (CESS)
 - five members are stepping off at the end of their term on June 30: Andrew Barnaby (CAS), Rosemary Dale (CNHS), Elizabeth Sargent (CNHS), Elizabeth Hunt (LCOM), and Chris Brooks (RSENr)
 - four seats are still awaiting election results: Ann Hazelrigg (CALS), Thomas Noordewier (GSB), Vacant (CALS), Vacant (LCOM)
 - Newly elected representatives will begin their term on July 1: Catalina Vizcarra (CAS), Cynthia Frimpong (CNHS), Reuben Escorpizo (CNHS), Elzrie deJager (LCOM), and Bindu Panikkar (RSENr)
- B. **Co-majors update** – Colby Kervick reported that there has been a lot of momentum in the process of developing a co-major credential. The working group is developing institutional guidance for advisors, a draft of the curriculum proposal template, and have met with Student Financial Services for advice and

to clear any potential hurdles. The working group will meet once more this semester to approve a final draft of the curriculum proposal template, before it is brought to the CAC for approval in the fall.

III. **APR Reports** – none at this time.

IV. **Reports**

A. **Substantial Revision to Mathematical Science Major (CEMS)** – Donna Harrington and Rosemary Dale served as the review subcommittee and recommend approval of the proposed revision to the existing Bachelor of Science in Mathematical Sciences (BSMSC) submitted by the College of Engineering and Mathematical Sciences. The changes to the program provide flexibility for the student, accommodate the Catamount Core, including the implementation of a capstone, and provide for in-depth study in an area of scientific concentration. If approved, the changes will be implemented with the Fall 2024 catalog.

Motion: Stephen Everse called the vote to approve the substantial revision to the Bachelor of Science in Mathematical Sciences in the College of Engineering and Mathematical Sciences.

Vote: 17 approve, 0 oppose, 0 abstain. **The motion carried.**

B. **Substantial Revision to Wildlife Fisheries Major (RSENR)** – Stephen Everse served as the review subcommittee and recommends approval of the proposal to substantially revise the existing Wildlife and Fisheries Biology BS degree to remove both the Fisheries and Wildlife concentrations submitted by the Rubenstein School of Environment and Natural Resources. Elimination of the two concentrations in the Wildlife and Fisheries Biology (WFB) major will assist students with creating a WFB major that is tailored to their interests in the wildlife and fisheries professions, and to better navigate the course requirements. If approved, the changes will be implemented in Fall 2023.

Motion: Stephen Everse called the vote to approve the substantial revision to the Wildlife Fisheries Biology BS degree in the Rubenstein School of Environment and Natural Resources.

Vote: 17 approve, 0 oppose, 0 abstain. **The motion carried.**

C. **Substantial Revision to Masters in Public Health (CNHS)** – Colby Kervick served as the review subcommittee and recommends approval of the proposal to revise the existing online Master in Public Health degree submitted by the Larner College of Medicine and the Graduate College. The revision would add a new concentration in Global Health Leadership. In the memo of support received by Dean of the Graduate College, Dr. Cindy Forehand, she noted “The MPH is a generalist curriculum; adding the Global Health Leadership concentration provides a focus on broader global issues. The Council on Education for Public Health (CEPH), through which the MPH is accredited, has specified competencies

related to global health. The curriculum for the concentration in Global Health Leadership meets those competencies.” She further noted that the addition of this concentration is supported by the Graduate Executive Committee, the Graduate Public Health Curriculum Committee and the LCOM Associate Dean for Graduate Education and Postdoctoral training. The proposers have provided a strong rationale for the proposed revision and have clearly outlined exactly which courses would be required as part of the newly added concentration. If approved by the CAC the changes would appear in the 24-25 catalog.

Motion: Stephen Everse called the vote to approve the substantial revision to the Master in Public Health in the Larner College of Medicine and Graduate College.

Vote: 17 approve, 0 oppose, 0 abstain. **The motion carried.**

- D. **New Minor in Equine Studies (CALs)** – Elizabeth Sargent and Stephen Everse served as the review subcommittee and recommend approval of the proposal for a new minor in Equine Studies submitted by the Department of Animal and Veterinary Sciences in the College of Agriculture and Life Sciences. Currently there is no mechanism to demonstrate to employers that graduates have a strong foundation in equine health and disease and/or equine industry and management. With a quarter of just the ASCI majors alone having a strong interest in equine issues, we suspect this will become a very popular minor across campus. There were no comments received during the public comment period and we have confirmed the accuracy of our report with Feng-Qi Zhao, Chair of the Department of Animal & Veterinary Sciences. If approved, the Equine Studies Minor would start in the Fall of 2023.

Motion: Stephen Everse called the vote to approve the new Minor in Equine Studies in the College of Agriculture and Life Sciences.

Vote: 16 approve, 0 oppose, 1 abstain. **The motion carried.**

V. Other Business

- A. **Revision of CAC Operating Procedures** – Colby Kervick and Stephen Everse presented suggested revisions to the CAC operating procedures. The recommended revisions include reducing the public comment circulation period from 30-days to 15-days, updating changes to the APR 2-year review process, and adding more language around the chair’s responsibilities. The recommendation to reduce the public comment period is based on the unit curriculum committees doing more work to ensure proposals are vetted before they come to the CAC. The shorter circulation window would support units in working through the stages of curricular proposals in a more responsive timeframe. The updated APR process changes the 2-year meeting to a paper process, with the option of a meeting if desired.

Motion: Rosi Rosebush moved to approve the revisions to the Operating Procedures of the Curricular Affairs Committee. The motion was seconded.

Vote: 17 approve, 0 oppose, 0 abstain. **The motion carried.**

B. Seeking Vounteer to serve on AI Ad hoc Committee

Tom Borchert announced the creation of an Artificial Intelligence (AI) ad hoc working group. The goal of which is to provide faculty (through the Faculty Senate) with guidance for addressing AI matters in teaching and research. Initially, once established, this working group will meet once before the end of the contract year, once during the summer, and three or four times as needed during the Fall 2023 semester. The Senate will pay for summer meetings for faculty who are nine-month employees. The goal is to present guidance to the Senate by December 2023. The working group will be comprised of: Susanmarie Harrington, the Director of WID, Deanna Garret-Ostermiller, Assistant Director Center for Student Conduct, four members of the Faculty Senate, including the President or the Vice-President of the Senate, and one representative from the ERTC, SAC, and the CAC. Elizabeth Sargent (CNHS) volunteered to serve on the AI ad hoc working group to represent the CAC.

C. Seeking Volunteers to serve on APR and Program Review Subcommittees

- Ann Hazelrigg volunteered to review the proposals for 8 micro-Certificates of Graduate Study in Public Health
- Jason Hibbeler and Colby Kervick volunteered to serve on the APR for Speech Pathology
- Stephen Everse and Susan Swogger volunteered to serve on the APR for Counseling
- Volunteers are still needed to serve on the APR for Medical Education

VI. New Business

A. Acknowledgments/Appreciations

Colby Kervick and Stephen Everse thanked the committee for their work and recognized several members ending their term of service on the CAC, including Ann Hazelrigg (CALs), Andrew Barnaby (CAS), Rosemary Dale (CNHS), Elizabeth Sargent (CNHS), Thomas Noordewier (GSB), Elizabeth Hunt (LCOM), and Chris Brooks (RSENR). Special appreciation was expressed for the years of contribution and the impact made by Cynthia Forehand. Cindy has served the CAC since 2002. We wish her well in her retirement.

The meeting adjourned at 5:33 PM.