Steering Committee Meeting
Tuesday, November 12, 2019
Windsor Chapter

Present: Helen Prussian, Cindy Heath, Elaine Brousseau, Sarah Edelman, Marsha Wayler, Margaret Solon, Gloria and Phil Hammond, Nicole Conte, Beret Halverson, Peter and Bea Cole, Michele Delhaye.

Purpose of Meeting: 2020 Planning Meeting

At 5:30, Cindy and Helen met with Marsha, Sarah and Margaret who will be our new leadership for the Windsor Chapter. Helen is stepping down but will continue attending meetings and planning the plant sale. Cindy will continue for another year in order to help with the transition.

Introductions and Announcements: Went around the room for introductions. Helen introduced a new garden book called "The Garden Tourist" - 120 destination gardens and nurseries in the northeast kingdom. There is a Chapter newsletter run by Susan Berry if anyone wants to write an article. Kate from Windham Chapter offered her services to collaborate on education presentations. Helen is stepping down as co-chair for the Windsor Chapter Steering Committee. Her contribution was acknowledged with a gift certificate to Gardener's Supply

Project Highlights, EMG Hours Milestones, Project Slide Show: Cindy.

Project Highlights: The project leaders at the meeting shared their projects. Michele - Howard Dean Educational Center in Springfield; Bea - writing articles based on scientific fact; Elaine/Phil/Gloria - located at the Brick Church in Hartland including building composting bins; Helen - herb/pollinator garden at Hartland Library. There are a total of 13 projects in the Windsor Chapter including Springfield Recycling (Carol Bacon); The Haven; Justin Morrill Homestead in Strafford; Willing Hands in Thetford; Hartford Transfer Station (Bob Little Tree); Ludlow Community Garden; Samuel Morey Elementary School; Thetford Elementary School with Cat Buxton.

EMG Milestones: Michele Delhaye (774 hours), Alma Beales (505 hours), Kim Holzberger (510 hours); Gloria Hammond (505 hours); Karen Gollegly and Phil Carter (297 hours); Barb Curran (270 hours) Bea Cole (256 hours).

Project Slide Show: Slide show consisted of all the projects.

Treasurer's Report: Nicole. We now have a new bank account that is able to receive tax-deductible donations. Fiscal year begins October 1 to coincide with the corporation's fiscal year (4H nonprofit foundation governed by a Board of Directors). Since we have under $10,000 in our account, we submit reports semi-annually thru the UVM corporation. We also need to submit a budget by December

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1. Revenue this year was $625.90 (plant sale $491.75) and remainder being donations. Expenses: $359.79 (presenter fees, one project reimbursement, checkbook). Current balance is $1357.99 which does not include paying Albert Mondor and food for this presentation.

Season Summary:
March 9, 2019. Potluck kickoff with speaker Cat Buxton at the Hartland Library speaking about backyard composting and healthy soils.
April 7, 2019. Steering Committee Meeting and Hartland Garden Club phlox presentation at Damon Hall.
June 8, 2019. Pruning fruit trees with Eric Pratt at Howard Dean Center.
November 2, 2019. Statewide Conference. Each chapter had a donation basket as part of the entry fee.
November 12, 2019. Steering Committee Meeting.

New Committee Chairpeople: This part of the meeting was transitioned over to the new committee: Marsha Wayler, Sarah Edelman, Margaret Solon with Cindy Heath staying on for a year to help with transition. All three have nonprofit leadership experience. Marsha will take on publicity and possibly creating a Facebook page, Nicole will continue with the treasurer position, Margaret will take on the minutes. Planning educational events included ideas for workshops (pruning was very popular, presentation about dahlias, garden tours with educational component - Leonard Perry, Charlie Nardozzi, or Henry Homeyer - educational slide show, beneficial insects with Cat Buxton or North Branch Nature Center, continuing to garden for senior citizens, physical therapy for senior citizens wanting to continue gardening, speakers from Master Gardener modules at UVM, using handouts at workshops).

Next Step: The new committee will meet via Zoom on Monday November 18 to get a schedule together and check out collaborating with other chapters. Cindy will check in with Windham Chapter.

Nicole suggested discussion about projects, recognizing hours before the end of the fiscal year on September 30. Phil Hammond suggested placing the event location in the subject line on the list serve.

Raffle: From Albert Mondor we raffled off wall pocket plant bags and watering system for the bags.
Transcribed: Helen Prussian