The meeting was called to order at 4:02 p.m. in Waterman 427A.

1. **Approval of October 10, 2016 Minutes.** The minutes were approved as written.

2. **Chair’s Remarks.** President Paris was very pleased with the success of the IBB forum. It reflected the good work of the Faculty Senate. At the November Faculty Senate meeting Richard Cate will give a presentation on the current state of the budget at UVM. It is mandated in the Faculty Senate Bylaws to get a state of the Budget review yearly. This is a great opportunity for the faculty to familiarize themselves with the university budget.

3. **Curricular Affairs Report.**

   A. **Consent Agenda Vote.**

   B. **Degree Requirement Changes, BS in Computer Science and in Computer Science and Information Systems.**

   The Executive Council discussed the changes to Computer Science degree requirements that have recently come to the attention of the Educational Stewardship Committee (ESC). The changes were concerning in two respects:

   First, they exceeded the 40% threshold, which should have triggered review by the Curricular Affairs Committee (CAC). Second, they have the potential to impact another
unit, as they reduce the number of courses/credits that CS students are required to take in the College of Arts and Sciences. The former is being addressed by the CAC; the latter, by the ESC.

How to avoid similar issues in the future? Laura will make a presentation at the January Senate meeting to make senators aware of the “40% rule,” which stipulates that changes to an academic program of greater than 40% must be reviewed by the CAC. She is also drafting a document to clarify this rule, which will be posted on the Senate website. Laura is increasing information flow between unit curriculum committees and the CAC by meeting with the chairs individually.

With respect to the question of curricular changes that impact another unit, the Provost will instruct the deans to talk with one another about curricular changes in one unit that will impact another.

The executive committee moved and seconded a motion to have the ESC put on a future agenda to further discuss its role in the Faculty Senate.

4. Brief follow-up on the topic of graduate student participation in Senate Committee work. Last Executive meeting there was a discussion about the inclusion of Graduate Students as representatives on Faculty Senate Committees. It was decided it was up to each committee to decide if they would invite a Graduate Student. Also it is up to the committee to the degree of the student’s participation. Both the President and the Vice President of the GSS sent Cathy their thanks for allowing students on committees. They were very appreciative of the inclusion they have received.

5. Perception that central administration advertises its own initiatives as faculty-driven

The Senate Executive Council discussed the perception, expressed by one or two of its members, that the central administration promotes its own initiatives as faculty-driven. Possible examples of such include:

- The first-year experience course
- The Spires of Excellence
- The Institute on Environment
- IBB

It may be that in some cases, the Administration promotes initiatives as being more faculty driven than they truly are.

6. Idea: circulate draft Senate meeting minutes early to Exec members to facilitate communication between Senate and our academic units.
a. The committee would like to send a meeting recap to all faculty after each Faculty Senate meeting. This could come from the Executive members or the Faculty Senate Office.

7. **Idea: send notice that the minutes and agenda for the next Senate meeting are posted to the faculty as a whole.**
   a. The committee thinks that this would be a good way to get the information to more people. The minutes and agendas are always posted on the Faculty Senate Website however by sending an e-mail it may remind faculty to look at them.

8. **November 28 Senate meeting agenda**
   - Minutes of the October 24 meeting (2min)
   - Senate President’s Remarks (5min)
   - President and Provost’s Remarks (5min)
   - Educational Stewardship Committee (15min)
     - Brian Reed and Rosemary Dale to address the Senate.
   - SAC on Academic Integrity (This was moved to the December meeting)
   - Richard Cate on Budget
   - CAC Business
   - Senate Committee Report
     - RSCA in November, SAC in December, CAC in January. ERTC would like to go in December as David will be on sabbatical in Spring 2017. FPPC will also go in Spring 2017.
   - New Business (5min)
   - Adjourn

9. **Agenda for P&P Meeting Thursday, November 17, 3:00 – 4:00 p.m.**
   - Implication of the election for higher education and UVM in general.
   - Inside Higher Education article about Cornell launching an effort to evaluate shadow work
   - The Provost’s view of the ESC
   - Thoughts on the Sports Arena, and fundraising priorities. (This is something that could be added to a future P&P agenda)

10. **New Business.** Course releases are becoming an issue for some deans, it is getting in the way of service. This can be added to the call for agenda items for the December meeting. Alison will send her thoughts to Cathy.

Resolution Affirming the Senate commitment to the values expressed in Our Common Ground. Alison will write up a resolution and circulate it for approval.
11. **Adjourn.** The meeting was adjourned at 5:30pm.