



FACULTY SENATE

Executive Council

January 9, 2016 4:00 – 5:30 pm

Waterman 427A

Minutes

- Present: Professors Almstead, Barnaby, Burns, Carney, Chittenden, Danks, Gurdon, Mehrtens, Paris, Pechenick, Toolin
- Absent: Professors Beckage, Prue, Rodgers
- Guests: none

The meeting was called to order at 4:07 p.m. in Waterman 427A

- I. **Approval of December 12, 2016 Minutes.** The minutes were approved as written.
- II. **Chair's Remarks.** Cathy Paris introduced Regina Toolin as the ERTC Chair replacing David Feurzeig, who is going on sabbatical for the spring semester. The March Senate Executive Council Meeting date has changed from the currently scheduled date of Monday, March 13 to Monday, March 20. The Senate Meeting for March will remain as scheduled for Monday, March 27. In January, a draft of the 2017-2018 meeting calendar will be sent to the committee chairs, along with a list of committee members whose term will be expiring. Cathy Paris encouraged chairs to start thinking about recruitment, and to consider members of the Senate for their committees. Cathy Paris provided an update on the status of General Education at UVM. There are currently three General Education requirements (Diversity, Sustainability, and Writing and Information Literacy); a fourth in Quantitative Reasoning is being developed. The chairs of the Gen Ed committees for the three existing requirements working to create a Gen Ed oversight or coordination committee. Jan Carney sent notice that she and Tom Streeter have been working on a plan to have a resolution to present to the Executive Council, which will support the values and aspirations in Our Common Ground. Once the Executive Council approves the resolution, it will be placed on the Senate agenda.
- III. **Degree Corrections.** Laurie Eddy presented degree corrections from the College of Engineering and Mathematical Sciences. Cathy Paris called a vote.
Motion: Laura Almstead moved to approve the degree corrections as presented.
The motion was seconded and carried.
- IV. **Curricular Affairs Report.** Laura Almstead presented three items on the consent agenda that have been approved by the CAC and will not require a Senate vote.
 - **A new minor in Public Policy Analysis** was proposed by the College of Arts and Sciences. The new minor is a collaboration between faculty in the departments of Political Science and Economics. The minor was approved by the curriculum committees of both the Economics and Political Science departments, and the CAS Curriculum Committee, and by the CAC at its January meeting. The newly proposed minor in Public Policy Analysis provides students with the curricular guidance needed to gain specific background in public

policy analysis. Although the course of study that students in the new minor will pursue exists within the structure of the current Political Science and Economics minors, these minors do not give the students the necessary and desired credentials provided by a Public Policy Analysis minor. Currently, students need to complete minors in both Economics and Political Science or specific coursework in addition to one of the minors to gain the appropriate knowledge. Furthermore, the availability of a course of study that provides a foundation in public policy analysis is not readily apparent to faculty outside the Departments of Economics and Political Science.

- **Revisions to Existing Programs: Definitions & Approval Procedures Document** (formerly known as Appendix B). The goals of this document are to clarify criteria for “substantial” changes, and to describe the approval process for revisions to existing programs. It does not alter or add to existing policies. This document, when approved, will replace the existing “Appendix B Policy Clarification” document.
- **Revision to the “Proposal to Terminate an Academic, Scholarly, or Service Endeavor” document.** A sentence was added to clarify the fact that uncontested terminations follow the same approval process as creation of a new program of the same category (major, minor, graduate program, or concentration).

Cathy Paris called a vote to approve the CAC Consent Agenda for inclusion on the January Faculty Senate agenda. **The motion carried.**

V. **January 23 Senate meeting agenda**

President Paris opened a discussion around having a programmatic agenda for the Senate meetings during the spring semester. Options discussed included admissions, recruitment, international recruitment, the wellness environment, and the intersection between admission/recruitment and the wellness environment. A presentation and Q&A by Jen Prue on the First-Year Experience effort was also discussed. Cathy Paris presented the proposed agenda for the January Senate meeting.

- Minutes of the December 19 meeting 2 *min*
- Presentation of Degrees 5 *min*
- Senate President’s Remarks 5 *min*
- Senate Resolution 10 *min*
- Provost’s Remarks 5 *min*
- CAC Business 10 *min*
- Senate Committee Reports:
 - CAC 15 *min*
(RSCA will present at Feb mtg, and FPPC will present at March mtg)(PSC will be March or April)
- New business 5 *min*
- Adjourn

VI. **New Business**

- Executive Council members reported concern from the faculty that process was not followed in the naming of the director of Extension. After discussion, the Executive Council agreed to bring the matter up at their next meeting with the President and Provost.

The meeting was adjourned at 5:41 p.m

2017 Executive Council Meetings

All meetings are held on Mondays, 4:00 – 5:30 p.m.

Feb. 13

March 20

April 10

May 8

2017 Meetings with the President and Provost

All meetings are held in the President’s Conference Room

Wed, Feb 22, 3-4 p.m.

Thurs, March 23, 3-4 p.m.

Wed, April 19, 3-4 p.m.

Tues, May 9, 2:30 -3:30 p.m.

Curricular Affairs Committee of the Faculty Senate

MEMO

To: The UVM Faculty Senate

From: Curricular Affairs Committee of the Faculty Senate, Laura Almstead, Chair

Date: January 5, 2016

Re: Items approved by the Curricular Affairs Committee that do not require a Faculty Senate vote

New Revisions to Existing Programs: Definitions & Approval Procedures Document

The Faculty Senate Curricular Affairs Committee (CAC) is charged with reviewing proposals to substantially revise existing academic, scholarly, and service endeavors (formerly known as “Appendix B” changes). The goals of this document are to clarify criteria for “substantial” changes, and to describe the approval process for revisions to exiting programs. It does not alter or add to existing policies. Given that this new document contains the information regarding approval procedures provided in the existing “Appendix B Policy Clarification” document, it will replace the existing clarification document. The new document was unanimously approved by the CAC at our meeting on December 1, 2016.

Revision to the “Proposal to Terminate an Academic, Scholarly, or Service Endeavor” Document

A sentence was added to clarify the fact that uncontested terminations follow the same approval process as creation of a new program of the same category (major, minor, graduate program, or concentration).