UVM EMERGENCY PROCEDURES
Call 911 | UVM Police 802-656-3473

Digital Version

uvm.edu/dsc/
emergency-procedures

Active Threats

RUN...
if safe to do so, move quickly away from the scene;

HIDE...
if not safe to move, hide as best you can, locking and barricading doors;

FIGHT...
as a last resort, try to disrupt or incapacitate the threat.

CALL 911
Provide location & threat. If hiding, await a CatAlert "All Clear" message

Fire

- Activate the nearest fire alarm and exit the building
- **Call 911** providing specifics about the nature of the fire
- Do not use elevators when evacuating
- Take keys, CATCard, wallet, cell phone and close doors behind you (similar to leaving for the day)
- Gather at designated place and do not re-enter until authorized

Hazardous Materials (Chemical, Biological or Radiological)

- Move away from a spill to a safe location, alerting others and closing doors behind you
- If possible, without endangering others shut off any ignition source
- If exposed, utilize eye wash/deluge shower to minimize health risks
- If someone could be in danger, **Call 911** or activate building fire alarm for evacuation
- **Call 802-656-2560** for EHS response and spill clean-up • Wait in a safe location to meet with responders

Severe Weather

- If possible, shut all windows and doors   • Seek shelter away from exterior doors & windows
- Do not go outside during thunder or windstorms until the storm has passed
- Be aware of downed wires and falling objects
- Report emergencies **Call 911**
- Extreme heat and cold can be very dangerous, dress appropriately and be aware of changing weather conditions

Power Failure

- Turn off computers and other voltage-sensitive equipment
- If possible, move cautiously to a lighted area
- Use flashlights or cell phone to light you room or workspace
- For localized outages, contact UVM **Physical Plant** at 802-656-2560
- For information about a prolonged outage, check the UVM Emergency website

Suspicious Package Or Bomb Threat

- Do not touch or disturb object
- Provide as much information as possible about threat or object
- Notify your supervisor or advisor
- Be prepared to evacuate, if so directed
- If told to evacuate, look around for anything suspicious and report to authorities

If Told To Evacuate (Except in case of Active Threats)

- Move calmly to exits, do not run or push
- Be aware some exits may be unusable due to smoke or danger
- Follow instructions from staff or emergency personnel
- Alert emergency personnel if someone needs help evacuating
- Take keys, CATCard, wallet, cell phone and close doors behind you (similar to leaving for the day)

If Told To Shelter In Place

- Get indoors   • Shut lock and then stay away from all doors and windows
- Barricade doors that don't lock, if so directed and turn off light
- Turn off air conditioners, fans, and heaters
- Stay inside until informed that it is safe to go outside
- Follow instructions from staff or emergency personal   • Await a CatAlert "All Clear" message

Medical Emergencies and Serious Workplace Accidents

- **Call 911** to request Emergency Medical Services
- If the person is not breathing begin CPR (if trained to do so)
- If there is active bleeding, assist the injured in providing firm pressure while avoiding direct contact with blood or body fluids   • Keep the individual calm and send someone to guide Rescue personnel
- When Rescue arrives, relay what you know about the person and injury

Unified Campus Reporting

Campus safety is enhanced when community members identify and report issues of all types, including behavior of concern, in a caring and timely manner. Early identification of concerns enables early intervention to address issues, risks, and behaviors that are threatening or disruptive to the learning, living, and working environment.
Reporting options: **Call 911** | within **CATSafe** (LiveSafe app) | online at **uvm.edu/report**