

## Finance-related classes offered through Professional Development and Training

[Dates subject to change. Please check PDT calendar for current schedule.](#)

AUGUST 2019		
20	<a href="#">ERS Certification Software Training</a>	9:00 am - 10:30 am
22	<a href="#">ERS Certification Software Training</a>	9:00 am - 10:30 am
September 2019		
20	<a href="#">Travel Basics</a>	9:00 am - 10:30 am
OCTOBER 2019		
2	<a href="#">PeopleSoft Basics</a>	9:00 am - 12:00 pm
4	<a href="#">PurCard: Reallocation Process</a>	9:00am - 11:00 am
21	<a href="#">Chart of Accounts</a>	1:30 pm - 3:30 pm
23	<a href="#">How Do I Make This Purchase?</a>	1:30 pm - 3:00 pm
28	<a href="#">What Is Accounts Receivable?</a>	9:00 am - 10:30 am
28	<a href="#">PeopleSoft Financial Reporting – Part 1</a>	1:30 pm - 3:00 pm
30	<a href="#">Advanced Travel</a>	9:00 am - 10:30 am
NOVEMBER 2019		
1	<a href="#">Researching Payables and Invoices</a>	2:00 pm - 3:30 pm
11	<a href="#">PeopleSoft Financial Reporting – Part 2</a>	1:00 pm - 3:00 pm
12	<a href="#">Axiom Financial Reports</a>	9:00 am - 11:00 am
FEBRUARY 2020		
3	<a href="#">PeopleSoft Financial Reporting – Part 1</a>	1:30 pm - 3:00 pm
4	<a href="#">ERS Commitment Effort Software</a>	9:30 am - 12:00 pm
5	<a href="#">PeopleSoft Basics</a>	9:00 am - 12:00 pm
13	<a href="#">Chart of Accounts</a>	1:30 pm - 3:30 pm
20	<a href="#">Axiom Financial Reports</a>	9:00 am - 11:00 am
27	<a href="#">Travel Basics</a>	1:30 pm - 3:00 pm
MARCH 2020		
19	<a href="#">Advanced Travel</a>	9:00 am - 10:30 am
24	<a href="#">How Do I Make This Purchase?</a>	9:00 am - 10:30 am
APRIL 2020		
1	<a href="#">PurCard: Reallocation Process</a>	9:00am - 11:00 am
2	<a href="#">PeopleSoft Financial Reporting – Part 2</a>	1:30 pm - 3:30 pm
6	<a href="#">Space &amp; Movable Equipment Inventory - FAMIS 2020</a>	1:30 pm - 3:30 pm
8	<a href="#">Space &amp; Movable Equipment Inventory - FAMIS 2020</a>	1:30 pm - 3:30 pm
14	<a href="#">Space &amp; Movable Equipment Inventory - FAMIS 2020</a>	9:30 am - 11:30 am
15	<a href="#">PeopleSoft Basics</a>	9:00 am - 12:00 pm
16	<a href="#">Axiom: Annual Budgeting &amp; Salary Planning Refresher</a>	9:30 am - 11:30 am
29	<a href="#">Space &amp; Movable Equipment Inventory - FAMIS 2020</a>	9:30 am - 11:30 am
MAY 2020		
1	<a href="#">Axiom: Annual Budgeting &amp; Salary Planning Refresher</a>	9:30 am - 11:30 am
4	<a href="#">Researching Payables and Invoices</a>	1:30 pm - 3:00 pm
7	<a href="#">Axiom: Single-Year Budgeting - Open Lab</a>	1:00 pm - 3:30 pm
12	<a href="#">Axiom: Single-Year Budgeting - Open Lab</a>	9:00 am - 11:30 am
JUNE 2020		
16	<a href="#">PeopleSoft Basics</a>	1:00 pm - 4:00 pm