



Payment Acknowledgement Form / Substitute W-9

Research Study Participant Prizes & Giveaways Other _____

Including: cash, checks, gift cards, virtual gift cards, bills paid on behalf of recipient, items above a certain dollar threshold

Legal Name (printed):

Mailing Address:

Street or PO Box:

City, State, Zip:

Are you a US Citizen or a Permanent Resident Alien? Yes No If No, regardless of dollar amount, you must attach supporting immigration & tax documentation, and W-8Ben.

Payment Amount (or Value):

\$	SSN required:
Description of Payment/ Prize:	Payment Method: (\$, gift card, check)

RECIPIENT CERTIFICATION

I certify that the information provided above is true and accurate.

Under penalties of perjury, I certify that: (1) The number shown above is my correct taxpayer identification number; and (2) I am not subject to backup withholding because (a) I am exempt from backup withholding or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and (3) I am a U.S. citizen or other U.S. person; and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Recipient's Signature

Date

Responsible Office / Research PI or Designee Only

On behalf of the unit issuing the payment, I certify that I have explained this form and reporting requirements to the Recipient. Further, I understand that a non-check payment to a Recipient who is a Nonresident Alien for US income tax purposes shall be grossed-up, and requisite tax withholding expensed via Journal Entry to the chart- string to be provided by the issuing unit.

Shall Recipient's remuneration be > or = \$600.00 this calendar year? ___Yes ___No

Research PI or Designee's Printed Name

Signature

Date

Attach to Petty Cash Form ____, or Check Request Form ____, or PurCard Journal ____, as applicable.

Send via file transfer to: genacct@uvm.edu with Petty Cash; to: supplier@uvm.edu with Check Request;

to: purcard.audit@uvm.edu with PurCard Journals

DISBURSEMENT CENTER - 23 Mansfield Avenue, Burlington, VT 05401

GENERAL ACCOUNTING - 333 Waterman, 85 S. Prospect St, Burlington, VT 05405