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**FY24 MEMORANDUM of UNDERSTANDING**

**& RATE CERTIFICATION**

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**MOU: The Memorandum of Understanding (MOU) for the following income/expense activity has been reviewed. The content of the MOU is found to be representative of the current purpose and operations of the activity.**

**RATES: The new fiscal year rate calculation(s) associated with this activity has been reviewed and approved.**

***Note: Indirect, equipment, personnel effort, benefits, net assets, and other applicable factors should be included as part of rate review and development.***

***Rates do not need to be submitted for those activities that are non-grant charging with annual budgets or actuals history of less than $100k (check box below if applicable).***

***Please complete, sign and date as appropriate:***

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity Name** | **Source Value** | **Activity Financial Manager Signature (Optional)** | **Required Rate Calculation Submittal** |
| **Example: Activity Name** | **130xxx** | **Jane Doe** | **Yes/No** |
| **Activity 1** |  |  |  |
| **Activity 2** |  |  |  |

**If the activity has substantially changed in purpose and/or operations, please submit a revised MOU with your budget submission materials. If there is minimal change to the purpose and/operations, please contact your FAB analyst to see if an MOU addendum is more appropriate.**

**Unit Financial Manager**

**\*NOTE: It is recommended, although not required, that you obtain a similar certification from your individual activity financial manager that they have reviewed the MOU and rate calculation.**