

ADVISOR SELF EVALUATION CHECK LIST

Please answer the following questions as they relate to your role as a student organization advisor.

Fill in the blanks in front of each question using the following scale:

5 = all the time, 4 = most of the time, 3 = some of the time, 2 = almost never, 1 = never

- I actively provide motivation and encouragement to members.
- I know the goals of the organization.
- I know the group's members.
- I attend regularly scheduled executive board meetings.
- I attend regular schedule organizational meetings.
- I meet regularly with the officers of the organization.
- I attend the organization's special events.
- I help provide continuity for the organization.
- I confront the negative behavior of members.
- I understand the principles of group development.
- I understand how students grow and learn.
- I understand the principles that lead to orderly meetings.
- I have read the group's constitution and by-laws.
- I recommend and encourage without imposing my ideas and preferences.
- I monitor the organization's financial records.
- I understand the principles of good fund raising.
- I understand how the issues of diversity and inclusion affect the organization.
- I attend conferences with the organization's members.
- I know the steps to follow in developing a program.
- I can identify what members have learned by participating in the organization.
- I know where to find assistance when I encounter problems I cannot solve.
- I am satisfied with my engagement with the organization.

FREE WRITE PROMPTS

When I think about my role as an advisor, what am I most proud of? Is there anything I would like to change? Do I have the knowledge, skills, and awareness to complete my role to my satisfaction? What resources, knowledge, skills, and experiences would help me be a better advisor? Why did I choose to become an advisor? Why is advising important to me? Is my current role as an advisor filling these "why"s?