Advisor Self Evaluation Check List

Please answer the following questions as they relate to your role as a student organization advisor. Fill in the blanks in front of each question using the following scale:
  5 = all the time, 4 = most of the time, 3 = some of the time, 2 = almost never, 1 = never

_ I actively provide motivation and encouragement to members.
_ I know the goals of the organization.
_ I know the group’s members.
_ I attend regularly scheduled executive board meetings.
_ I attend regular schedule organizational meetings.
_ I meet regularly with the officers of the organization.
_ I attend the organization’s special events.
_ I help provide continuity for the organization.
_ I confront the negative behavior of members.
_ I understand the principles of group development.
_ I understand how students grow and learn.
_ I understand the principles that lead to orderly meetings.
_ I have read the group’s constitution and by-laws.
_ I recommend and encourage without imposing my ideas and preferences.
_ I monitor the organization’s financial records.
_ I understand the principles of good fund raising.
_ I understand how the issues of diversity and inclusion affect the organization.
_ I attend conferences with the organization’s members.
_ I know the steps to follow in developing a program.
_ I can identity what members have learned by participating in the organization.
_ I know where to find assistance when I encounter problems I cannot solve.
_ I am satisfied with my engagement with the organization.

Free Write Prompts

When I think about my role as an advisor, what am I most proud of? Is there anything I would like to change? Do I have the knowledge, skills, and awareness to complete my role to my satisfaction? What resources, knowledge, skills, and experiences would help me be a better advisor? Why did I choose to become an advisor? Why is advising important to me? Is my current role as an advisor filling these “why”s?