**UVM COUNSELING PROGRAM**  
**Practicum/Internship Field Site Information Form**

**SITE INFORMATION**

Name of Agency/School: Northwestern Counseling and Support Services  
Physical Address: 107 Fisher Pond Road, St. Albans, VT 05478  
Website: Northwestern Counseling and Support Services  
Phone Number: 802-524-6554  
Fax Number: 802-527-2032

<table>
<thead>
<tr>
<th>Type of School</th>
<th>Type of Agency</th>
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<tbody>
<tr>
<td>☐ Elementary</td>
<td>☒ Community Counseling</td>
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<tr>
<td>☐ Middle</td>
<td>☐ College Counseling</td>
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<tr>
<td>☐ Secondary</td>
<td>☐ Alcohol/Drug Counseling</td>
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<tr>
<td>☐ Public or ☐ Private</td>
<td>☐ Other:</td>
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Agency Administrator/School Principal: Steve Broer, PsyD, Director of Behavioral Health Services  
Phone Number: 802-393-6450  
Email Address: sbroer@ncssinc.org

Agency Administrator/School Principal: Danielle Lindley-Mitchell, Director of Children, Youth and Families  
Phone Number: Enter phone number  
Email Address: Enter email address

Agency Administrator/School Principal: Kathleen Brown, Director of Developmental Services  
Phone Number: Enter phone number  
Email Address: Enter email address

Contact Person: Lisa Briggs  
Phone Number:  
Email Address: Lisa.Briggs@ncssinc.org

**INTERNSHIP EXPERIENCE INFORMATION**

Responsibilities of a practicum/internship student:  
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

Northwestern Counseling and Support Services has three main divisions:  
1) Behavioral Health Services: includes outpatient counseling services (serving children, adolescents, and adults), crisis services, and community rehabilitation and treatment (serving adults with severe and persistent mental illness).  
2) Children, Youth and Family Services: clinical and therapeutic services provided in a variety of environments.  
3) Developmental Services: Opportunities to provide clinical counseling and support services to children, families, and seniors.

Internship Activities  
- Individual, family & group counseling  
- Crisis counseling (in the Behavioral Health Services Division)  
- Diagnostic interviewing and assessment  
- Case management  
- Client population and types of presenting issues contingent on division

Please check which of the following activities the practicum/internship student would participate in: Activities vary depending on specific program

- Classroom guidance  
- Group counseling  
- Consultation  
- Family/couples counseling  
- Individual counseling - children  
- Individual counseling - adolescent  
- Individual counseling - college age  
- Individual counseling - adults  
- Other (please specify): Crisis Counseling
SITE SUPERVISOR INFORMATION

Check one:
☒ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Madeline Taubenfeld
Graduate Degree(s) and Licenses Held: LCMHC
Position Title: Site Supervisor for Behavioral Health Services

Name of Second Site Supervisor:
Graduate Degree(s) and Licenses Held: Enter information
Position Title: Enter position title

APPLICATION INFORMATION

Internship Application Deadline: Rolling application review, but deadline is March 30th.
Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☒ Site Application
☐ Other:
Site Is Available for the Following Semester(s): ☒ Fall ☐ Spring ☐ Summer ☒ Academic Year

Other Relevant Application Information:

Application Process:
Send resume/CV, letter of interest*, and application to HR via one of the following:
• careers@ncssinc.org
• Mail to: 107 Fisher Pond Rd., St. Albans, VT 05478
• Fax to: 802-527-2032

*Letter of interest should include: internship requirements and supervision expectations

To access the internship application and brochure, go to the Internship page.

Where (to whom) to submit materials: See above in Application Process

FORM COMPLETED BY
Name: Julie Welkowitz

For office use only:
Date received/updated by the UVM Counseling Program 1/3/2019