

HDFS 200 Level Professional Course Pre-Requisites and Benchmarks  
Policy in Place for Incoming HDFS Majors Starting October, 2021

This document has been developed by *full-time HDFS Program Faculty* (hereafter referred to as HDFS Program Faculty) to inform prospective and current HDFS Majors about the course pre-requisites and benchmarks students must meet before being allowed to start their HDFS 200-level professional course requirements.

The upper level HDFS Professional Courses are:

- Three approved HDFS 200 level seminar courses.
- Two course sequence of HDFS 290: Senior Capstone Internship course for 6 credits
  - First three credit version of the course is offered and to be taken in the Fall of Senior Year.
- Second three credit version is offered and to be taken in the Spring of Senior Year. ~~6 credits HDFS 290: Senior Capstone Internship course~~

I. Seminar Courses

A. Course Pre-Requisites and Program Benchmarks<sup>1</sup>

- Junior Standing
- Successful completion of HDFS 001 **with a Final Grade of C or higher**
- Successful completion of HDFS 161 (and HDFS 060, a pre-requisite for HDFS 161) **with a Final Grade of C or higher**
- Successful completion of HDFS 189 (and HDFS 005, a pre-requisite for HDFS 189) **with a Final Grade of C or higher**
- Successful completion of the HDFS Program's Research Methods General Education requirement.

II. The HDFS 290 Internship Course

- A. Permission to Enroll in the First 3 Credits of HDFS 290, the 6 Credit Capstone Internship Course for Majors

The following course pre-requisites and benchmarks must be met before permission will be given to a student to enroll in HDFS 290 for the first three credits.

- 1) The student must meet the same course-prerequisites and program benchmarks as for all 200 level courses. (See I. A. above.)

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<sup>1</sup> While students may be able to register for a 200-level seminar, students not meeting the pre-requisites and benchmarks specified above will be disenrolled from the course.

## 2) Additional Course Pre-Requisites and Program Benchmarks

- Senior Standing
- Successful completion of HDFS 001 **with a Final Grade of C or higher**
- Successful completion of HDFS 101 **with a Final Grade of C or higher**
- Successful completion of HDFS 141 **with a Final Grade of C or higher**
- Be in good academic standing.
- Have an overall GPA of 2.0 or higher and an HDFS specific GPA of 2.5 or higher.
- Have no prior UVM Code of Conduct violations nor pending conduct cases.
- Have a record of completing work in a timely manner and responsibly following through on commitments (e.g., keeping appointments with faculty, participating appropriately in peer group work assigned in classes) in prior courses, a record that is predictive of success in HDFS 290.
- Attend an informational session or make alternative arrangements with the Instructor of Record to learn about the course requirements and expectations.

Provided the above pre-requisites and benchmarks are met, the HDFS Program Faculty will grant permission for the student to enroll in the course, and the Instructor of Record will complete the necessary overrides.

### B. Permission to Maintain Enrollment in the First Three Credits of HDFS 290

Once students receive permission to enroll in HDFS 290, the following ~~re are additional~~ steps are required for students ~~must take and deadlines they must meet~~ to maintain enrollment ~~for the first three credits of the course. These are:~~

- Secure an appropriate and approved internship with an appropriate and approved supervisor by the end of the first week of classes.
  - Begin regular internship hours no later than the end of the second week of classes.
  - Complete a Service-Learning Contract articulating service responsibilities and student learning and development goals no later than the third week of classes.
  - Remain in good standing as an intern and be allowed to complete the internship as originally planned (that is, to not lose the internship because of issues that arise that are primarily the fault of the intern: e.g., not showing up; inappropriate behavior, etc.)
- B. The Second 3 Credits of HDFS 290, the 6 Credit Capstone Internship Course for Majors

Permission to enroll in the second 3 credits of HDFS 290 depends upon:

1. the student's successful completion of the first 3 credits of HDFS 290.
2. receipt of an end of first semester evaluation from the Internship Supervisor with all items rated at least acceptable (2 on a 5 point scale).

***If any of the above benchmarks are not met, students will meet with their academic advisor to discuss next steps in their academic program.***