UVM COUNSELING PROGRAM
Practicum/Internship Field Site Information Form

SITE INFORMATION
Name of Agency/School: Counseling Service of Addison County (CSAC) - Youth and Family Services
Physical Address: 89 Main Street, Middlebury, VT 05752
Website: Counseling Service of Addison County
Phone Number: 802-388-6751
Fax Number:
Type of School: ☐ Elementary
☐ Middle
☐ Secondary
☐ Public or ☐ Private
Type of Agency: ☒ Community Counseling
☐ College Counseling
☐ Alcohol/Drug Counseling
☐ Other

Agency Administrator/School Principal: Robert S. Thorn
Phone Number:
Email Address: rthorn@csac-vt.org

Contact Person: Corrina Stewart, MA-Psych, LADC
Phone Number: 802-388-6751
Email Address: cstewart@csac-vt.org

INTERNERNSHIP EXPERIENCE INFORMATION
Responsibilities of a practicum/internship student:
(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)
Interns are placed on our crisis team and matched with office based or community/home based individual, group and family treatment. We provide individual and group supervision weekly with licensed staff. Our licensed clinicians include Master’s level psychologists, clinical mental health counselors, social workers and alcohol and drug counselors. We match supervisor to student need.

Internship activities:
• 20 hours per week of direct clinical work with youth (ages 0-18) and families
• Clinical notes/case management
• Team meeting participation/Peer Supervision
• Individual supervision

Please check which of the following activities the practicum/internship student would participate in:
☐ Classroom guidance ☒ Family/couples counseling ☐ Individual counseling - college age
☐ Group counseling ☐ Individual counseling - children ☐ Individual counseling - adults
☐ Consultation ☒ Individual counseling - adolescent ☐ Other (please specify):

SITE SUPERVISOR INFORMATION
Check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☒ Psychologist
☐ Social Worker
☒ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:
☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Corrina Stewart
Graduate Degree(s) and Licenses Held: MA-Psych, LADC
Position Title: Enter position title

Name of Second Site Supervisor: Supervisors vary based on specific placement; CSAC has many qualified supervisors
Graduate Degree(s) and Licenses Held:

Position Title:

APPLICATION INFORMATION
Internship Application Deadline: January
Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☒ Site Application
☐ Other:

Other Relevant Application Information:
Application Process:
- Send resume, cover letter, and application online.
- Indicate in cover letter your interest in working in Youth and Family Services
- Applications are due in January; Interviews start in February

Additional details:
- All interns must pass background checks (including driver record)
- Requires 9-10 month commitment
- Small stipend provided
- CSAC will be accepting 2-3 internship for the 2019-20 academic year

Where (to whom) to submit materials: Online application

FORM COMPLETED BY
Name: Shelly Ho (based on information from Corrina Stewart

For office use only:
Date received/updated by the UVM Counseling Program 1/3/2019