

**DEPARTMENT OF ART AND ART HISTORY - TEACHING ASSISTANTSHIP CONTRACT**

Student Name \_\_\_\_\_ Major \_\_\_\_\_

Local Address \_\_\_\_\_ Minor \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

College \_\_\_\_\_ Class \_\_\_\_\_ Student ID# 95- \_\_\_\_\_

Check One:    \_\_\_ **ARTS 194** Studio Art Teaching Assistantship (1-3 credits—fine arts elective only)  
Specify credits \_\_\_\_\_ as agreed upon with faculty sponsor.

          \_\_\_ **ARTH 194** Art History Teaching Assistantship (1-3 credits—fine arts elective only)  
Specify credits \_\_\_\_\_ as agreed upon with faculty sponsor.

**Course You Will Assist** \_\_\_\_\_ Semester/Year \_\_\_\_\_

Dept. of Art & Art History Faculty Sponsor \_\_\_\_\_

Student: Attach to this contract a detailed, typewritten description of your proposed teaching assistantship. This description should be at least 300 words (1 1/2 pages) long and should include the following:

An indication of the type of work to be undertaken and of the varieties of specific experiences which you expect to have during the assistantship (be as specific as possible).

An indication of the working schedule which you intend to follow in carrying out this assistantship.

An account of previous course work and other experiences which give evidence of your preparation for this assistantship.

An explanation of how, by whom, and on what basis the results of the teaching assistantship will be evaluated.

The student must present this contract, along with the statement outlined above, for approval and signature, first to the faculty sponsor, then to the Department of Art and Art History Chairperson. After obtaining all necessary signatures, the student must return the signed contract and the project description to the Departmental office. You must file the contract with the office during the pre-enrollment period for the project semester. Failure to do so may result in denial of registration in the teaching assistantship course.

I agree to confer \_\_\_\_\_ times (number of conferences--must be at least 7) during the semester with my faculty sponsor to review my progress and to discuss any changes in the original plan. I understand that in cases where expectations about the nature of the assistantship are altered during the course of the semester, to the satisfaction of both the student and the faculty sponsor, a modified contract must be submitted to the Departmental office so that new expectations will be on file at the time of the final evaluation. Such modifications must be filed no later than the end of the seventh week of classes.

This is the only teaching assistantship, independent study, internship, or undergraduate research that I am undertaking during this semester. \_\_\_\_\_ (Student Initials)

**If more than one, all relevant faculty sponsors should indicate approval by initialing here:**

\_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**DEPARTMENT APPROVAL: SIGN ONLY AFTER YOU HAVE READ AND APPROVED THE ATTACHED DESCRIPTION OF THE PROPOSED TEACHING ASSISTANTSHIP**

Faculty Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_

Chairperson Signature \_\_\_\_\_ Date \_\_\_\_\_

### FINAL EVALUATION

(To be filled out when the assistantship has been completed)

Approval of the UVM Faculty Sponsor:

\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**FINAL GRADE:** \_\_\_\_\_