Department of Mathematics and Statistics Course Equivalencies (CEs)

**Department Approved 09/15/2022**

**Office of the Provost: received 01/03/2023; reviewed 02/03/2023; Final Approval 02/23/2023**

Addressing Collective Bargaining Agreement Article 16.15 and 16.16, the following course equivalency policy will apply.

In what follows, replace “Chair” with “Director of Statistics Program” when applying these policies to Statistics faculty.

1. **Section sizes and course equivalencies for all modalities:**

A 3.0 credit course of less than 80 students is 1.0 CE. A 4-credit course is 1.33 CE.

If the (actual) enrollment of a class of any modality is greater or equal to 80, its course equivalency will double (for example, a 3-credit course of 80 students or over will count as 2 CE, and a 4-credit course of 80 students or over will count as 2.66 CE).

During the annual evaluation meeting, the Department Chair and the faculty member will discuss estimated enrollment numbers for the courses that the faculty member may be assigned. Any later significant changes to courses’ estimated enrollment numbers should be discussed between the Chair and the faculty member (per CBA Sec. 16.1).

1. **On-Line Instruction:** Selection of courses to be delivered in full or in part in an on-lineformat will largely be determined by the faculty offering the course, in consultation with and with approval of the Chair. The Chair will not assign an instructor to teach in an on- line format without consulting the instructor (unless in-person classes are not possible), and a faculty member may not offer a course in an on-line format without the Chair’s consent. In accordance with the CBA, all faculty offering on-line instruction should be sufficiently trained in on-line teaching, and if needed take additional training at UVM while on contract, prior to delivering on-line instruction.
2. No unofficial courses will be considered. Student(s) must register for a MATH/STAT X81, X93, X94, X95, HON 288, or an existing Math/Stat course with a special section assigned for independent study purposes. The faculty member will ask the chair to create these sections as needed.
3. Independent study courses have no course equivalence but are classified as supplemental work and shall be accommodated as outlined in the Collective Bargaining Agreement: by adjusting the workload of the faculty member.
	* + - Graduate: IS courses will count towards the research workload or advising of graduate students.
			- Undergraduate: IS courses must be approved by the Dean. If necessary for a student to graduate, such courses can be result in reduced advising or service load.
4. MS/PhD theses have no course equivalency but count towards advising or research and can result in adjusted teaching workload per the department’s variable workload guidelines.
5. Senior/honors thesis supervision for TT faculty are considered part of scholarship. For NTT faculty, they have a 0.1 course equivalency.