**APLE SUMMER STIPEND APPLICATION**

**Application Deadline**: April 1st, end of business day.

**Email completed application to**: CAS+APLE@uvm.edu

**Or drop off/mail to**: College of Arts and Sciences Dean’s Office

 438 College Street

 Burlington, VT 05405

**Name**:

**Student ID #**: **Department**:

**Local Home Mailing Address**:

(*Do not use a campus office/lab address*)

**Permanent Address**:

**Email**: **Phone**:

**Are you a Full-time CAS Student?** Yes / No

*Please note: Only students in the College of Arts & Sciences are eligible for APLE Awards.*

**Current cumulative grade point average (cumgpa)**: \_\_\_\_\_\_\_\_\_\_\_ **Expected date of graduation**: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you applying for a summer research award through the Office of Fellowships, Opportunities, & Undergraduate Research?** Yes / No

**Project Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**To apply, please submit**:

1. Completed application form
2. A one-page description of the project (in your own words) that explains the “what”, “why”, “how” and “when” (see below.)
	* *Note 1: research involving human subjects requires Institutional Review Board (IRB) approval. Please indicate if approval has been received or is in process.*
	* *Note 2: If you have previously received APLE funding please indicate why you are reapplying. If you are applying for the same project you must indicate how funds will be used differently.*
3. A letter from your faculty advisor

**Application Information**

The multi-disciplinary Review Committee will evaluate proposals based on intellectual merit and broader impact. Students should provide (in their own words) a description of the project that clearly articulates the work to be undertaken, avoiding disciplinary jargon. **Do not assume the proposal reviewers are in your field, so please explain your work in a layperson’s terms.** The description should include:

* a concise background information narrative on the research/creative activities (theory/premise, prior results, relevant references if applicable);
* research hypotheses, questions, or project concept;
* a brief description of methods and expected findings;
* a discussion of the relevance to the student’s long-term goals and the present state of knowledge in the field.
* *Note: If you have previously received APLE funding please indicate why you are reapplying. If you are applying for the same project you must indicate how funds will be used differently.*

Please attach a letter from your faculty advisor that includes the following information:

* How is the student’s proposal related to your own scholarly or creative work?
* Please comment on the capability of the student to do the research.
* How will you structure the student’s summer work?
* Describe the mentoring activities that you will engage in with the student over the course of the summer.

I understand that if my plans change, I will notify my faculty sponsor, department chair, and the College (CAS+APLESummer@uvm.edu) and will return funding as appropriate. If awarded a Summer Stipend, I give my permission to the College of Arts and Sciences to post my proposal on the College web site.

Student Signature: Date:

I agree to sponsor this student’s research project.

***Please note: Students working with a non-CAS faculty member must also have a CAS sponsor*.**

Faculty SponsorSignature: Date:

 Print Name:

I have read the attached materials and endorse the project.

Department Chair’s Signature: Date:

 Print Name:

*The Dean's Office will contact your Department Administrator for chartstring detail and transfer funds. The Department will need to establish the student as a wage employee with Human Resources and submit the student's hours electronically to generate payment.*