How to change the number of credits in a variable credit class:

1. Go to myUVM.uvm.edu
2. Click on the Registrar tab
3. Click on Add/Drop/Withdraw
4. Select the term

During registration, the course look-up feature (Class Search) is available at the bottom of the next page once you choose a term and click on Submit.

If (View Only) displays next to the term, this means you can only look at your schedule.

5. You will see the courses you are registered for:

Current Schedule

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>Request Withdrawal</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse</th>
<th>Sec</th>
<th>Level</th>
<th>Cred</th>
<th>Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>You are registered (Web) on Apr 08, 2019</td>
<td>None</td>
<td>-</td>
<td>94971</td>
<td>HST</td>
<td>225</td>
<td></td>
<td></td>
<td>3.00</td>
<td>Normal A-F grades and SP/UP Books and Readers</td>
<td></td>
</tr>
</tbody>
</table>

6. Click on the number of credits

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7. Choose the appropriate amount.

For Richard Watts’ AS-190 courses, please enroll at the following credit rate:

- 40 hours = 1 credit
- 80 hours = 2 credits
- 120 hours = 3 credits
- 160 hours = 4 credits
- 200 hours = 5 credits
- 240 hours = 6 credits

Please get in touch with Richard if you want to go above 6 credits.

Hours can be counted between the first day of classes, and the last day of exams as listed in the University Calendar here: https://www.uvm.edu/registrar/uvm-academic-calendar-2018-2019