Internships (AS-190 B and AS-190 F)  
Spring 2018 (Jan-Apr)

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Office Hours: By appointment – and phone calls

COURSE OVERVIEW
This is a one-credit course that connects your previously completed internship experience with your academic studies and future career opportunities.

To enroll in this course you should have worked between 100 and 120 hours at an internship during the fall semester. There will be three class meetings and four assignments over the six weeks of this course.

SELECTION of INTERNSHIP SITE:
The instructor needs to approve the internship site before you attend the first class. To submit your internship for approval here.

ASSIGNMENTS: There will be four assignments over the six weeks of this course;
1. Four journal entries reflecting on the internship experience
2. A revised resume and Linked-In site
3. An informational job-related interview
4. An overall reflection paper

Journal Entries: Prompts are posted on BB and are due the Sunday before our class meeting. The prompts will ask you to recall certain experiences from your internship and connect them with your academic studies and potential career and future jobs.

Revised resume/Linked in Site. Here you revise your resume to reflect your summer internship and create or add to your Linked In site by inviting people you worked with and other contacts and exploring other functions on Linked In that UVM offers.

Informational interview: Here you meet with someone and do a short write-up related to a job you would like to have, or a career counselor or someone at a Job fair. Lots of possibilities, just make it useful to your career interests.

Reflection paper: In this paper (1500 words minimum) discuss what went well, what you could have done better, what you learned, how that relates to your academic training, how that relates to a future job or career. And how this experience has helped you understand what you want to do, and what skills and classes you may want to take at UVM to help you get there. Also include as an appendix any materials that you produced or contributed to that you think might help you in your future. (More details about this paper are on the BB site).

Grading: Satisfactory completion of all assignments and class attendance. This course is graded Satisfactory/Unsatisfactory.