Virtual Information session for interested applicants: Thursday, 12/10, from 10-11am
Please email Jessica Ley Metcalf to reserve a space and receive a link to the meeting
(Jessica.ley@uvm.edu)

Name: ____________________________ Date: ____________________________
Address: ________________________________
Telephone(s): ____________________________
E-Mail: ________________________________

I. EDUCATION HISTORY
Undergraduate (include institution(s), dates of attendance, degree(s), and major(s)):

Graduate (include institution(s), dates of attendance, degree(s), and area of study):

Name of Graduate Program you are attending at present & degree you are working toward:

Starting date of program: ____________________________ Anticipated date of completion: ____________________________

Training Applying For (select one): ___ Master’s-level Internship ___ Doctoral-level Practicum

Advisor's name, email address, and telephone number:

NOTE: If you are NOT currently enrolled in a graduate program leading to a licensable mental health provider degree, please arrange to have a transcript sent to us from your most relevant program.
II. EXPERIENCE (Please attach current CV)

➢ Please ensure that your CV clearly lists and briefly describes your duties in any employment, practicum, or other internship which provided experience in mental health and human services. Please include the name and contact information of your supervisors at each location.
➢ Please ensure that your CV lists other work or volunteer experience which you have had, even if unrelated to human services.

III. PROFESSIONAL ISSUES (Please try to limit responses to no more than a page)

1. What personal strengths do you bring to your developing role as a counselor/psychotherapist? Please describe some past experiences you’ve had that translate to elements of mental health practice in a university counseling center setting such as CAPS (consider working from a brief therapy model; providing teletherapy; assessing and treating a variety of presentations with different levels of acuity; working within a system of care and accessing resources; collaboration with other providers/entities)?

2. Please describe some of your growing edges and anticipated challenges of clinical training at CAPS.

3. What specific skills, knowledge, and training would you like exposure to in this setting?

IV. LOGISTICS

• The training program at CAPS begins with a multi-day orientation session during the week of August 23-27, 2021. Attendance is required for all trainees.
• Trainees are expected to be on site 25 hours per week, with limited flexibility depending on program requirements.
• Schedules are individually arranged according to each trainee’s availability, but all are required to attend intern trainings and group supervision every Wednesday morning from 8:30am to noon.
• Many of CAPS therapy groups are offered in the evenings; it is helpful to plan for some evening hours to meet requirements for group therapy hours.
• The Training Program follows the UVM Academic Calendar and trainees are not expected to be on site during the semester breaks.
• The Training Program runs through the end of spring semester, May 13, 2022.

Are there any limitations affecting your ability to meet these program expectations?

Yes_____ No_____ 
If you marked “Yes,” please describe here:
V. REFERENCES

Please list the names and contact information of 3 professional references we may contact.

1.

2.

3.

Please send your application & CV via email to Jessica.Ley@uvm.edu

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