

Shooting Sports Purchase Request Form

Instructions

Please fill out the Shooting Sports Purchase Request Form prior to purchasing the following items.

- Ammunition for firearms other than muzzleloaders, air rifles and air pistols
- Rifles
- Handguns
- Muzzleloaders
- Shotguns

The following supply items may be purchased without Shooting Sports Purchasing Request:

- Knives
- Hatchets
- Axes
- Saws
- Black powder, primers, lead balls, or bullets for muzzleloaders
- Pellets
- BB's
- CO2 cartridges/tanks
- Bows
- Arrows
- Air pistols and air rifles

Please allow 2 weeks for processing this form. The Shooting Sports Purchase Request Form goes to Holly Ferris for approval. Once the approval form is returned to you, you may make the purchase. Please save this form and attach all receipts to this form. A copy of this form and the receipts should be kept in your records.

Questions: Holly Ferris, Shooting Sports Co-Coordinator, holly.ferris@uvm.edu, 802-888-4972 or 1-866-260-5603 (toll-free in Vt.)

Shooting Sports Purchase Request Form

Date:

Name of Club:

Volunteer Name:

Address:

Phone #:

Email address:

Description: (kind of firearm and ammunition requesting)

Vendor Name:

Address:

Phone #:

Approved by

Date:

Attach this approval form to the receipt after purchase and keep with your club financial records.

Prior to purchase please send a copy of this form to:

Holly Ferris, Shooting Sports Co-Coordinator
UVM Extension
29 Sunset Drive, Suite 2
Morrisville, VT 05661-8313
holly.ferris@uvm.edu