

## SEA GRANT SCHOLARS ACADEMIC DELIVERABLES CONTRACT

To complete the Sea Grant Scholars academic year professional development experience and receive the full \$5000 scholarship, each Scholar is expected to complete the following deliverables:

<b>Deliverables</b>
<p>A. <b>Participate fully in the late August professional development immersion week.</b> This takes place the week before classes begin between Monday and Friday from morning until late afternoon each day. Participation (as applicable to each Scholar's living situation) will require Scholars to move into residence halls or apartments the day before the immersion week begins (i.e., Sunday). During each day of the immersion week, Scholars are expected to arrive on time at the designated campus meeting location and stay throughout the planned activities. For those Scholars who live in residence halls, meal costs from move-in until semester meal plans begin will be covered by Lake Champlain Sea Grant (in addition to the scholarship). All lunches will be provided to all Scholars from Monday through Friday of the immersion week (also in addition to the scholarship).</p>
<p>B. <b>Participate fully in four professional development workshops.</b> Of the four workshops, two will take place during the fall semester and two during the spring semester. For each workshop, Scholars are expected to arrive on time and stay for the full time period. To aid in planning the workshops, Scholars are expected to communicate with the Sea Grant Scholars Program Coordinator in a timely fashion about their availability and interests. Workshops may take place during early mornings (e.g., during breakfast), during evenings or on weekends. These are each anticipated to be 1 to not more than 2 hours in length.</p>
<p>C. <b>Meet with the Sea Grant Scholars Program Coordinator</b> and (as applicable) with a representative from the department/college that is co-sponsoring the scholarships/internships to discuss summer internship interests during fall semester. As applicable, Scholars are expected to follow up from this meeting to communicate with faculty members of potential interest or to communicate proactively with the Sea Grant Scholars Program Coordinator as they work to identify potential faculty or organizations.</p>
<p>D. <b>Actively communicate with and participate in an interview with at least one potential host faculty member/organization.</b> Once a potential host faculty member or organization has been identified that may align with a Scholar's career interests, each Scholar is expected to communicate with the faculty member or organization in a timely fashion and to participate in an interview with that individual/organization. This is intended to allow both parties to assess if the match between them is a good one.</p>
<p>E. <b>Attend at least one Sea Grant "donut social."</b> These events are informal and intended to be a fun way for Sea Grant Scholars to get to know Lake Champlain Sea Grant faculty and staff and the work they do. To aid in planning dates for these socials, Scholars are expected to communicate with the Sea Grant Scholars Program Coordinator in a timely fashion about their schedules, and to confirm attendance for at least one social. These are anticipated to be 30 minutes in length.</p>
<p>F. <b>Complete an evaluation following the immersion week program.</b> To help Lake Champlain Sea Grant improve the immersion program in the future, all Scholars are expected to complete a short online evaluation following the event. A link to the evaluation will be sent to Scholars soon after the immersion week.</p>

I understand that I need to complete these deliverables to receive the \$5000 scholarship in its entirety. \* Failure to meet these deliverables may result in a reduced scholarship award.

\_\_\_\_\_  
Student Name

Date:

\_\_\_\_\_  
Sea Grant Scholars Program Coordinator

Date:

\*Note that a separate contract will be used for the summer internship period and the associated \$5000 stipend to support each Scholar in an internship.

# EXPERIENTIAL LEARNING ACADEMIC DELIVERABLES CONTRACT

At the conclusion of your Internship/Research Experience, you are required to submit these deliverables to the website of the internship course for which you're registered and to the Lake Champlain Sea Grant Scholars Program Coordinator. See below for outlined deliverables.

**1 credit (45 hours interned/researched)**

<b>Deliverables</b>
(A) Bulleted list of learning objectives to be defined in collaboration with the Lake Champlain Sea Grant advisor and the internship host.
(B) 1.5-2-page reflection of internship/research experience (11-12 point font, 1.5 line spacing) <ul style="list-style-type: none"> <li>• What did you do in your internship? What did you learn? How did you meet your learning objectives? Tips for future interns?</li> <li>• How has the experience impacted your job/career ideas?</li> <li>• What connections did you make to your course work, major, areas of academic interest?</li> <li>• Attach at least one photo</li> <li>• This reflection may be published on the Lake Champlain Sea Grant (LCSG) website and possibly in the LCSG Newsletter</li> </ul>
(C) 0.75-1-page reflection after conducting 1 informational interview with a professional at/connected to your internship/research site.
(D) High quality PowerPoint (or Google, Prezi, etc.) slides including a description of your internship/research as well as 1-3 photos highlighting work completed.
(E) Participation in the Community Engaged Internship webinars scheduled to take place throughout summer 2024, including sharing your presentation during one session.
(F) Sharing your 5-minute presentation with the 2024-5 cohort of Sea Grant Scholars and Lake Champlain Sea Grant staff in-person during their August immersion program or during the fall semester 2024, or recording your presentation (showing both you and your slides) so that can be shared with others (e.g., during meetings, on the LCSG website or social media accounts).

I understand that I would need to work approximately 12 weeks at 30 hours/week (360 hours) or equivalent and complete the above deliverables to receive a total stipend of \$5000 (with \$2500 paid in early June and mid-August) and 1 academic credit (registered as SINT 190) that will be paid by the Lake Champlain Sea Grant.

\_\_\_\_\_  
Student Name

Date:

\_\_\_\_\_  
Sea Grant Scholars Advisor

Date: