Student Council Positions

Students will run for either a chair on student council, class historian, or community service coordinator. Once elected to be a chair on student council, the four elected individuals will decide amongst themselves what position they wish to have. A student cannot run for multiple positions (i.e. cannot run for student council chair and community service coordinator). We will be conducting three separate elections but at the same time.

Student Council Chair Positions:

CHAIR OF COMMUNICATIONS

The Chair of Communications shall be responsible for reserving rooms for meetings, conducting meetings, making the agenda for monthly meetings, taking minutes at each meeting, posting them on the Student Council COMET site, conducting the election for first year class representatives, and conducting the election for the Advancement Committee Representative. The Chair of Communications shall be responsible for updating the monthly COM newsletter.

CHAIR OF FINANCE

The Chair of Finance shall work with Office of Medical Education to keep an accurate account of the annual budget for the fiscal year. The Chair of Finance will conduct the biannual budget review meetings as outlined above. The Chair of Finance will collect all student interest group budget requests and consult Student Council for approval, update COMET site in regards to budget, and sit on the Travel Awards committee during the 2nd year. The Chair of Finance will update each SIG following budget review meetings as to their semester’s financial allocations.

CHAIR OF STUDENTS

The Chair of Students shall keep an accurate collection of Student Interest Groups (SIGs) on COMET, be responsible for consulting Student Council on approval of new SIGs, be responsible for updating the Weekly Wire and Student Council bulletin board about Student Council Events, make announcements to his/her class about upcoming events, and serve as head of the Committee for the Osler Banquet.

CHAIR OF ADMINISTRATION

The Chair of Administration shall work with the Office of Medical Education to plan Student Council events and spearhead committee creation for major projects throughout the year, keep track of the student council calendar and upcoming responsibilities, overseeing their organization.
Student Council Liaisons Positions:

COMMUNITY SERVICE COORDINATOR

As the Class Community Service Coordinator the individual will take the lead in organizing community service events. We envision the individual coordinating one monthly community service event as well as being the point person for student involvement in the community through COMET Student Council web development. We hope that the web space be a place to increase student involvement and communication about for Student Council community service events, SIG community service, and Schweitzer fellowship community service day.

CLASS HISTORIAN

As Class Historian the individual will include gathering any pictures from any type of student event in addition with helping in the creation of the graduating class’s year book every year. The position is a great way to get involved in student council and be a part of recording all the memorable moments during our four years of medical school.