Instructions for UVM Preceptors: Activating Your UVM NetID for Library Access:

- Physicians who teach UVM medical students are entitled to Clinical Faculty status and rank, as well as a NetID for access to a wealth of Library resources and services.
- To determine whether you have Clinical Faculty status, go to the UVM homepage [http://www.uvm.edu](http://www.uvm.edu) and click on ‘Directory’ (top right). Enter your name in the box provided.
- If your record appears, your NetID is given at the end of the record.
- If a record for you does not appear contact your department – Family Medicine, Medicine, Pediatrics – and speak with the Clerkship Director to initiate the procedure.

Activating Your NetID:

- Go to [http://www.uvm.edu/it](http://www.uvm.edu/it) (‘it’ must be lower case).
- Select NetID & Account Management from the left panel.
- Select activate your UVM NetID account (middle panel).
- Agree to stipulations by selecting ‘yes’.
- Prompted for student id # or social security # and date of birth.
- Type in password of your choice (password must be at least eight characters – combination of letters and number(s) – or upper and lower case letters).

Problems: call UVM Computing Hot Line at 802-656-2604 or the Dana Medical Library at 802-656-2200.