

UVM Staff Council Monthly Meeting Minutes

October 6, 2026

12:05-1:30 PM

Chittenden Bank Room or MS Teams

Please note that the content below is a summary;
for the full context the video recording of the meeting must
be referenced, available on the [Staff Council website](#).

Members Present: President Jennifer Jorgenson, Vice President Samantha Dickey, Hanna Blankenship, Bob Bolyard, Adam Boothe, Sam Chambers, Chelsea Lynn Chu, Richard Cohen, Corinne Cooper, Jim Court, Monika Donlevy, Martha Hinchman, Madeline Larson, Cindy Lee, Karyn McGovern, Angus Robertson, Amanda Roer, Perri Schodorf, Laura Selin, Susan Sobczak, Douglas Stewart, Liv Townsend, Deborah Tursi, Rachel Valyou, Heather Winther

Staff: Alan Shashok, Staff Council Administrator

Guest: Caitlyn Sisler, Director of Benefits – Human Resources
Mindy Bean, Appointed Staff Representative – Board of Trustees Audit Committee

Call to Order: Jennifer called the meeting to order at 12:06 PM

Approval of Minutes: September 2026 minutes were approved.

Public Comments: None

Report out from Mindy Bean, BoT Audit Committee

Mindy provided an update from the 9/21 Trustees Audit Committee meeting. Mindy answered questions regarding Purcard activity and why she joined the Audit Committee.

Presentation from Caitlyn Sisler

Caitlyn's presentation included topics on:

- Voluntary Benefits
- Supplemental benefit plans
- Provided information on upcoming educational sessions on benefits
- Adding an employee paid Pet Insurance option
- Answered a question regarding Delta Dental

Consideration of new committee Co-Chair

Martha Hinchman was approved as committee co-chair for FY27.

Committee Updates

Community Engagement

Bob, Co-Chair reported

- Approved a Community Service Award
- Request to increase the budget for the CSA will go to the Social Committee
- Stuff Swap set for 2/28/27
- Book Club continues
- Staff Art Show curated by Davis Center Arts in February

Social Committee

Martha, Co-Chair reported

- Holiday Bazaar Update

- Flynn Theater ticket update
- Shelburne Museum Winter Lights Tickets now available
- Welcome Back Students Door Decorating update
- Discussion on plans for Spring 2027

Personal & Professional Development, Occupational Environment Committee

Sam, Co-Chair reported

- CatChat set to go 11/5
- Feedback on Lunch & Learn collaboration with HR for 11/13 and 2/5
- Discussion on elevating/curating, Professional Development opportunities on campus
- Alan offered that Amanda Clayton would be happy to attend either a PPDOE or Full Staff Council meeting to discuss the OE survey results

Compensation, Benefits & Budget Committee

Richard, Co-Chair reported

- Molly Probst, CHRO attended the meeting unexpectedly and will be at the October meeting
- NR-Staff Salary letter process being led by Perri with HR's help in data gathering
- Share CBB's survey data with HR
- Continued conversation on an Ombudsperson position

Officer's Report

Jennifer reviewed the report as submitted. Jennifer highlighted:

- The CFO's Office is forming an IBB Advisory Group and sought a member from Staff Council to join
- Reviewed the State of the University event
- Dr. Tromp attendance at the SGA Retreat
- Kronos changes, will speak with HR
- Our Common Ground Breakfast event

Staff Council Retreat

Jennifer updated on the Staff Council retreat plans for 10/7 and follow up survey

Other Business

Alan raised the membership request to the Nominating Committee

Meeting Adjourned: The meeting was adjourned at 1:31 PM