HONORS COLLEGE THESIS PROPOSAL

The success of an honors thesis (BUS 4996) is related to the amount of advance planning devoted to the thesis. Therefore, it is the student's responsibility to work closely with a faculty member within the Grossman School of Business to develop a thorough plan for undertaking and completing an honors thesis. Naturally, this faculty member should have expertise in the area of investigation and also be willing to supervise the thesis from planning to completion. Remember, in order to make a thesis feasible, you must have completed sufficient course work in the proposed area of study.

To graduate with honors college scholar distinction, you must complete six credits of BUS 4996 thesis work during your senior year. These credits may be taken during one semester or split across two semesters, depending on the nature of your thesis. As a guideline, one credit hour involves approximately 45 hours of work; so your thesis should take around 270 hours to complete.

The deadline for the honors thesis proposal is the first Monday following the May commencement ceremony. Students, who under special circumstances cannot submit their thesis proposal by this deadline, can request an extension (August 1 for the fall semester and December 1 for the spring semester). In order to officially enroll in BUS 4996, you must obtain approval from your faculty thesis advisor as well as the Undergraduate Studies Committee (UGSC). Your proposal must be approved by your faculty thesis advisor before it is submitted for review. If the UGSC does not approve your proposal, then you may revise and resubmit provided such resubmission occurs in sufficient time for the UGSC to perform a second review prior to the start of the semester in which the thesis credits will be earned.

Please submit an electronic copy to GSBCSS@uvm.edu. Once approved, you will be notified of the process to enroll in BUS 4996.

NOTE: It is the responsibility of the faculty thesis advisor to ensure that the approved proposal has been satisfactorily completed. Completed thesis work, along with faculty evaluations, must be retained by the faculty member and be available for review if necessary.

Name of Thesis Candidate: _____

GSB Faculty Thesis Advisor: _____

Thesis Title: _____

Thesis Terms of Enrollment: _____

Theme & Concentration: _____

Please provide the following information in an attached document. Please include this cover sheet with signatures along with your detailed information.

1. Description of issue to be investigated

2. Statement of justification indicating motivation to undertake the thesis

3. Relationship of the thesis to your other coursework

4. Clear and complete list of thesis objectives

5. Concise statement of the methods to be used to accomplish each objective (include data sources and statistical procedures where applicable)

6. Evaluation and grading criteria including expected deliverables **(written thesis and presentation are required)**

7. Names of any participating non-UVM organizations or individuals, a brief description of their role in your thesis, and letters of support from these organizations/ individuals

8. Timetable including:
    a. meetings between you, your thesis advisor, and other involved parties,
    b. completion dates for various stages of the thesis, and
    c. completion dates for all deliverables, which include a written thesis and a presentation.

9. Annotated bibliography of preliminary resources to be consulted

If you to apply three credits of your BUS 4996 thesis to your Strategic Theme, then please provide a justification of the applicability of your thesis work to your declared theme.

Signatures:

Thesis Candidate: _____ Date: _____

Faculty Thesis Advisor: _____Date: _____

UGSC Chair Approval: _____ Date: _____

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