

Sustainable Campus Fund Innovation Research Project Proposal

Applicant:

First Name *

Last Name *

UVM email address *

Graduate Program and Degree *

Semester/Year you entered the graduate program *

Expected Graduation Term *

Title *

A brief, clear, specific description of the subject of research. The title, by itself, should give a clear indication of what the project is about.

Duration of the project *

Specify the time period up to two years (must not continue past the student's expected graduation).

Total Budget Amount *

Detailed Budget *

This budget page should include a list of the major items within the following categories: wages, consumables, equipment, services, and subject payments. Travel and professional development costs are not allowed. Round to the nearest dollar. Provide a justification for expenses in each category. Also list any other sources of support (e.g., other grants, mentor support, etc.). Note that wages for the applicant are allowed in specific cases but are limited to 200 hours at \$20.00 per hour. Domestic students who are not funded with graduate assistantships may use the wages at any time. International students should consult the University of Vermont Office of International Education if wages are requested as part of the budget. Students who are funded on a 9-month graduate assistantship may only use the wages in the summer. Additional wages are not allowed for students with 12-month graduate assistantships. Wages for undergraduate students (\$12.55-\$16.00/hour) may be requested to assist in conducting the research. No funds for faculty salaries are allowed.

Descriptive Proposal (Maximum length: 5 single-spaced pages, excluding references) *

This description should consist of the following sections: 1) One paragraph scientific abstract: A brief description of the work and statement focusing on the importance of the proposed research to the mission of the SCF. 2) Body of proposal: Describe the research project and its relationship to the SCF mission. Include methods and design of the project, and collection, evaluation and interpretation of data. Describe the timeframe of the project. Equipment and facilities available for the research should be noted. 3) Literature cited: Not included in the 5-page limit.

IRB, IACUC, IBC, etc. CHECKLIST (check all that apply): *

Animals, animal tissues or cells

Biological or infectious materials (Including: Virus, bacteria, parasites; Recombinant DNA; Bloodborne pathogens)

Chemicals, compressed gases, controlled substances or select agents

Electrical, hydraulic and other high energy systems

Farm and animal or field and vehicle hazards

Human subjects

Human derived materials/tissue cultures, cell lines, or blood

Ionizing radiation or lasers

Isotopes

Nanoparticles

Noise

Non-native/invasive species

Shipping, receiving, and/or transporting hazardous materials, including samples in chemical solutions

Water, diving, and boat hazards

If you checked any of the above, please attach the necessary IRB, IACUC, IBC, Environmental Safety Training, or other approvals that clearly indicate your name as part of the protocol or the date and type of training (if there are multiple approvals, please submit as a single PDF) *

If you did not check any of the above then please attach an explanation of where you are in the process.

Reference Letter Request *

You are required to have a letter of support from your graduate advisor that addresses the feasibility of completing the project within the proposed budget and timeline. If the SCF Innovation Research project is directly part of your graduate project, thesis or dissertation, the letter from your advisor must confirm that the project was developed by you and the proposal written entirely by you. Please type the first name of your Advisor in the corresponding box and select their email address from the options provided. They will then receive an email containing a unique link to a web page where reference letters may be uploaded.

Reference Letter Writer Email #1 *

Email Message *

This message will be sent to all reference letter writers identified above.

(Your name goes here) requests that you provide a letter of support letter for their **Sustainable Campus Fund Innovation Research Project Proposal** that addresses the feasibility of completing the project within the proposed budget and timeline. If the SCF Innovation Research project is directly part of their graduate project, thesis or dissertation, the letter must confirm that the project was developed by the applicant and the proposal written entirely by the applicant.

Please submit your letter of support by Friday, February 27, 2026 at 4:00 pm.

If you require access to UVM facilities or specific expertise of UVM faculty, staff, or administration, please provide appropriate letters of support in a single PDF file.

Relationship to Graduate Work *

Describe the relationship, if any, of the proposed research to your scholarship for your master's thesis or project or doctoral dissertation or project.

Lay Summary *

One paragraph lay summary of the project: not included in the 5-page limit. This description will be used to notify the University community about the award and should be understandable to a wide audience. Relationship of the project to the goals of the Sustainable Campus Fund must be included.