



## Temporary Structures Site Use Request Form

---

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Group / Department:** \_\_\_\_\_

**University Affiliation:** \_\_\_\_\_ Recognized Student Organization  
\_\_\_\_\_ UVM Department  
\_\_\_\_\_ Member of University affiliated organization  
\_\_\_\_\_ None – External Group

---

**Site Request:**

\_\_\_\_\_ Davis Center Oval  
\_\_\_\_\_ Davis Center Green / Andrew Harris Commons  
\_\_\_\_\_ University Green ‘South of the Ira Allen statue near Main Street’  
\_\_\_\_\_ Other: \_\_\_\_\_

Nature of extenuating circumstances requiring the use of an alternate site:

Date Requested (not to exceed 10 consecutive days): \_\_\_\_\_ to \_\_\_\_\_

Time of day/hours of anticipated use: \_\_\_\_\_

If overnight occupancy desired, which 3 days: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

---

**You must answer these questions to obtain approval.**

Safety is a critical factor when requests are considered. Your group will be billed for destruction/damage to the property. Charges will go to the provided chart string.

**A personal review of the current guidelines is required.**



- What are the approximate dimensions of the structure?
- What are the materials used for construction?
- Are there any of them flammable?
- How will the structure be constructed?
- Do you have renderings, plans, or pictures, of the proposed structure?
- Is there anything of value associated with the structure that might be stolen or destroyed?
- Is there any need for utilities (electric / water)?
- Is there going to be anything sticking in the ground, like an anchor or stake?

---

**Approved:** \_\_\_\_\_

**Denied:** \_\_\_\_\_

**EMS Reservation #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approval Signature:** \_\_\_\_\_