

Mapping & Facilities Data Request Form

Date

Customer Contact Information:

Name

Dept/Company

Title

Phone Number

Address

Email

Project Information

Project Name

Project Manager

Student Projects

Professor's Name

Course Name/No.

Request Details:

Data

File Type

Hard Copy

Size for Printed Materials

Purpose of request, including a description of how the information will be used

By checking this box, I understand that I will have access to confidential and sensitive information regarding UVM's building and facilities systems and physical plant controls (e.g. HVAC systems, utility locations, schematic drawings, chilled water distribution network drawings ("Systems Information")) that may present a safety risk to the University and its community if the information was made available in the public domain or to others not entitled to the information.

I also agree to the following requirements of confidentiality regarding such information:

1. All Systems Information to which I have access is considered confidential and private and I will only use such information in connection with and during the term of the course.
2. All such information is covered by the terms of this Confidentiality Agreement.
3. I agree not to access, review, or disclose Systems Information beyond the authority granted in this agreement.
4. I agree not to make or permit unauthorized use of any Systems Information in emails or other files maintained, stored or processed at the University of Vermont.
5. I understand that I am not permitted to seek personal benefit or allow others to benefit personally by knowledge of any confidential information to which I have knowledge.
6. I understand that no Systems Information or copy thereof, may be removed from the office where it is maintained. I further agree not to make unauthorized copies of any Systems Information.
7. I understand that a breach of this Confidentiality Agreement could result in serious harm to the University and referral to the Center for Student Conduct.
8. I hereby indemnify and hold the University of Vermont harmless from and against any damages or claim it may suffer should I breach this confidentiality obligation.

Name

Date

Planning, Design & Construction Internal Information

File Location

PDC Signature

Date