**NGP Rotation Evaluation of Student by Faculty**

**Rotation Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NGP Rotation Student**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This evaluation form has two components. The first, and the most important, is a ***confidential*** narrative describing the student’s strengths and weaknesses. This will be read by the NGP Director and Assistant Director and will not be released to the student.

The second part will use the Likert scale form as done in the past. We ask that you share this with the student and use it as the basis for an exit discussion with your student.

**Guidelines for the narrative section:** The main objective is to obtain feedback on the student rotations so that we can best support and guide students through the NGP. The Narrative section is confidential and will not be shared with the student.

**Guidelines for the Likert scale section:** The second part of this evaluation is the Likert scale form that we used in the past. Please use this section to facilitate a discussion with the student on their strengths and weaknesses. Adding brief comments with specific pieces of advice often helps with this. The Likert scale section with comments will be available to student.

Both sections will be read by the Director and Assistant Director of the NGP. If there are significant concerns the evaluation will be brought to the attention of the steering committee.

Thank you for your help and insight.

**Confidential Narrative evaluation: (Please take as much space as you need)**

**Likert Scale Evaluation:**

*Please provide a brief evaluation of your rotation student’s performance in the laboratory.*

|  |  |
| --- | --- |
| Effort: how hard did he/she work? | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Understanding the project | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Ability to troubleshoot problems | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Is well organized | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Technical skills | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Communication skills | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |
| Ability to work others | 1 2 3 4 5  (poor) (outstanding) |
| *Comment:* | |

**-Please provide a brief evaluation of the student’s strengths and weaknesses exhibited during the rotation. Areas that can be addressed are those listed above or any other strengths or areas to target for improvement. This as an opportunity to provide insight into how we can best help this individual student.**

**-Please provide any comments you would like to convey to the student.**