



Dashboard

Navigation

The “Dashboard” displays items that the user needs to take action on. This includes submissions from all UVMClick modules.

Sample “My Inbox”:

ID	Name	Date Created	Date Modified	State
IPROTO202200000010	_ClickIACUCSubmission - 11/9/2022 6:10:28 PM	11/9/2022 1:10 PM	11/29/2022 5:00 AM	Pre-Submission
IPROTO202200000012	Test Protocol	11/17/2022 10:06 AM	11/28/2022 9:41 AM	Post-Review
SAMEND202200000003	Amendment for REG202200013	11/27/2022 5:07 PM	11/27/2022 6:02 PM	Committee Review

From the “Dashboard”, you will see:

- 1) A list of submissions requiring action
- 2) Submission ID (aka protocol number/amendment number)
- 3) Protocol or Submission short name/title
- 4) Date submission was created
- 5) Date submission was last modified
- 6) State of the submission within the workflow process

In the example above, it shows submission IDs awaiting action:

IPROTO202200000010

This is a new protocol started by this PI that is in a Pre-Submission state. That means the protocol was started (still in the works) and has not yet been submitted to the RPO office.

SAMEND202200000003

This is an amendment that has been placed on an agenda to be discussed at the next full committee meeting. It is awaiting a final committee determination.

For Principal Investigators/Proxies, their “Dashboard” displays:

- Items not yet submitted to the Research Protections Office for review
- Items returned from the Research Protections Office or IACUC that require attention

For example:

- New protocols still being prepared and not yet submitted to the RPO Office
- Clarifications requiring a response
- Expired training for protocol team member and/or amendment change requests