The University of Vermont

Research Protections Office
213 Waterman Building
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To: UVM and UVM Medical Center Investigators

From: Richard Galbraith, Vice President for Research

Date: April 16, 2019

Subject: Increase in UVM IRB Fees

After 10-years of stable IRB fees, the Office of the Vice President for Research, in cooperation with the LCOM Dean's Office and the UVM Medical Center Administration, has determined that a fee increase is necessary to help offset the rising operating and administrative costs associated with activities of the University of Vermont's Institutional Review Boards.

Contracts that were negotiated **prior** to July 1, 2019, remain subject to the previous fee schedules set in 2009. Studies received on or after July 1, 2019 will be subject to the new 2019 fees.

Type of Item	**Description**	**2009 Fee** ***(effective 7/1/09)***	**2019 Fee** ***(effective 7/1/19)***
New Study	New study review by the convened IRB, expedited member review, or administrative review *(includes flat fee for all subsequent amendments)*	$2,500	$3,500
Annual Review	Annual review by convened IRB, expedited member review, or administrative review *(includes flat fee for all other follow-up submissions)*	$1,500	$2,500
New Study, Reliance on External IRB	Subcommittee or administrative review *(applicable when sponsors are for profit or not-for-profit that allow IRB fees)*	NA	$1,000

Budgeting IRB fees on Projects supported through the Office of Clinical Trials Research (OCTR):

- Effective immediately, use the new IRB fee schedules when budgeting or pricing new industry or pharmaceutical-initiated clinical trial projects being proposed.
- The new schedules will not apply to OCTR managed contracts accepted or received on or prior to July 1, 2019. However, if the budget is being renegotiated for another reason, we will take the opportunity to include the new rate for the annual review fee. New fees will be charged thereafter.

Budgeting IRB fees on Specific Projects supported through Sponsored Project Administration (SPA):

- Effective immediately, use the new IRB fee schedule when budgeting or pricing a new investigator initiated clinical trial or proposal that involves using human subjects research supported by for-profit sponsors or not-for-profit sponsors that allow IRB fees. Make sure to include a line item in the budget worksheet that addresses the required IRB fees.

For Updated IRB Fee Policies and Procedures:

- SPA Budgeting Website (16. Human Subject Costs and IRB Fees)
- IRB Policy and Procedures (14.6 Fees for Committee on Human Research Review of Sponsored Trials)

Questions:

Questions should be directed to Donna.Silver@uvm.edu.