

# Division of Safety and Compliance

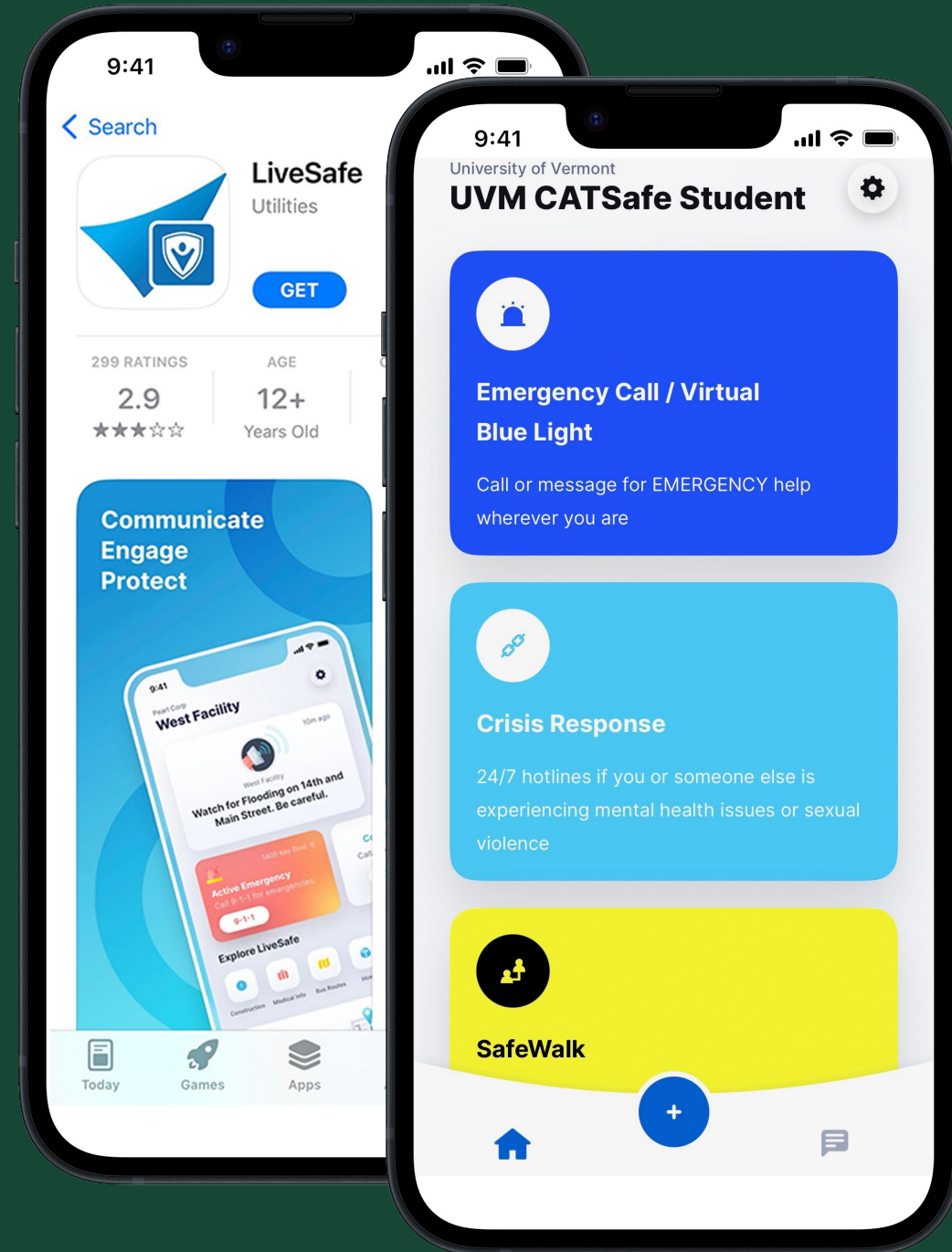
Michael Schirling, Chief Safety & Compliance Officer

# Download CATSafe App (LiveSafe)

[go.uvm.edu/catsafe](https://go.uvm.edu/catsafe)



Employee QR



# Today's Flow

 Division of Safety & Compliance Overview

 Key Campus Safety & Security Initiatives

 Responding to Active Threats

 Safety Week

 Q&A

# Division Overview

The Division of Safety & Compliance is charged with providing core public safety functions through:

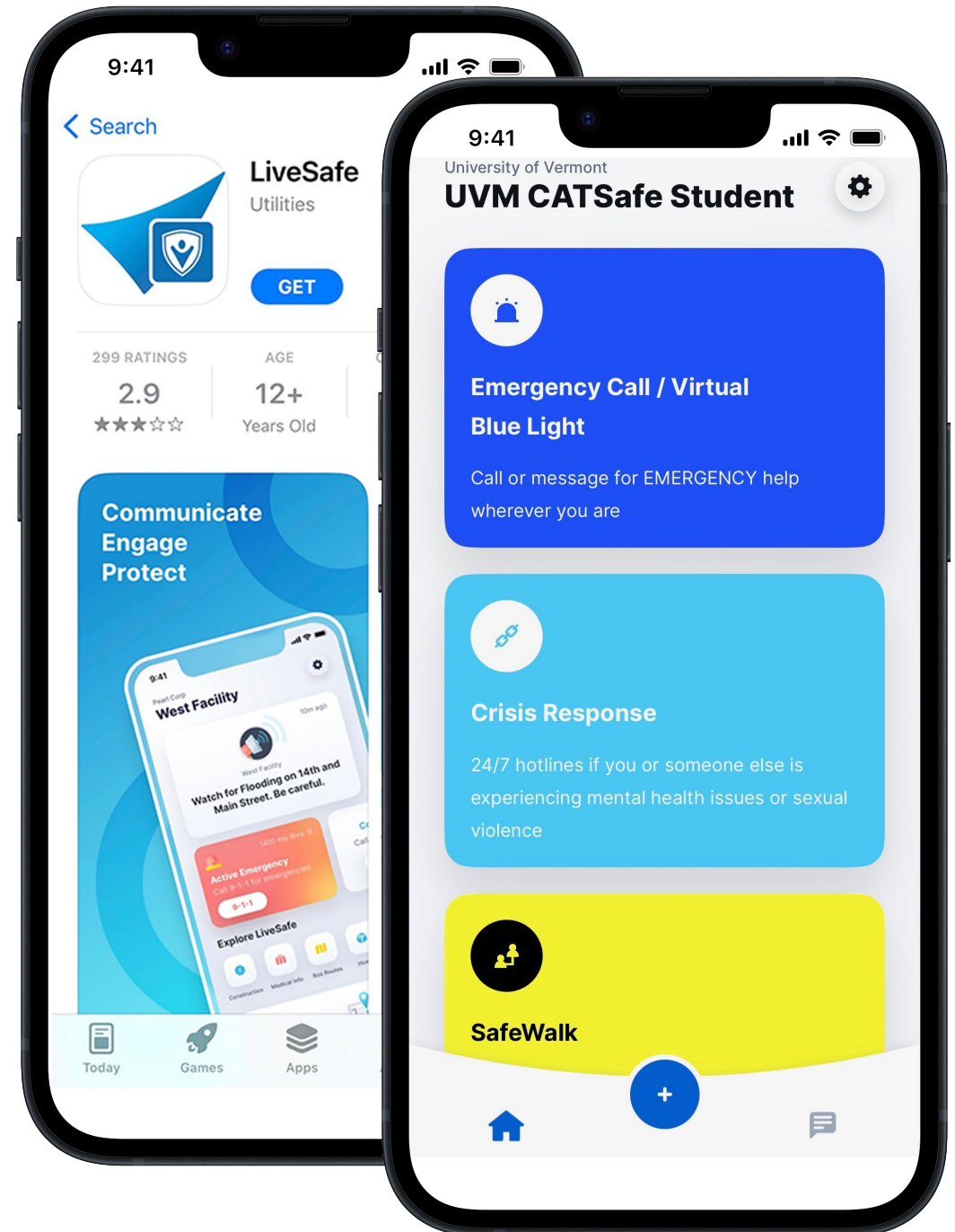
1. **Police services**
2. **Emergency management & fire safety**
3. **Environmental health & safety**
4. **Risk management**
5. **Compliance** (ethics oversight & policies)
6. **CatCard** (electronic access controls)



# CATSafe App (LiveSafe)

UVMs two-way communication platform and safety tool kit.

- **Anonymously report with pictures/videos**
- **Emergency messaging and calling**
- **SafeWalk** (peer-to-peer virtual escort)
- **Access safety & emergency resources**





# Campus Security Cameras

The University maintains an expanding system of closed-circuit cameras designed to enhance safety and security, **provide deterrence**, and **enable investigations of incidents** that occur.

Cameras are not used for live surveillance unless information exists to believe that an incident or event will occur or there is ongoing criminal conduct (e.g., surveilling the security of the bike storage facility on main campus).



# CatAlert

UVM's rapid emergency notification system.

CatAlert's helps keep UVM's community informed and updated during emergency situations by providing timely actionable information through a variety of modes:

- **Text message**
- **Phone Call**
- **Email**
- **Digital Displays on Campus**





# Cat ECare

Cat ECare program consists of lifesaving equipment at AED stations around campus.

- **Automated External Defibrillators** (AEDs)
- **Bleeding control kits**
- **Narcan®** (Nasal opioid overdose treatment)

The program includes comprehensive training in CPR/AED use, bleeding control and Narcan.

See CatSafe for a map of AED locations.

Training: [uvm.edu/emergency/cat-ecare-training](https://uvm.edu/emergency/cat-ecare-training)



# Threat Recognition Toolkit

Recognizing warning signs and intervening early when behavior of concern arises is essential to campus safety. Each of us plays a role in that recognition. We have created a web-based toolkit to aid in equipping our community with the knowledge necessary to recognize and report concerning behavior, threats, or other issues:

[uvm.edu/threatrecognition](https://uvm.edu/threatrecognition)







# Unified Campus Reporting

## [uvm.edu/report](https://uvm.edu/report)

See something, Say something  
Report because you CARE

Early identification of concerns enables early intervention to more effectively address issues.

Reporting reduces risks and behaviors that are threatening or significantly disruptive to the learning, living, and working environment.



## Vermont Violence Prevention Project (VVPP)

1. Healthy Campuses and Workplaces Symposium – September 16<sup>th</sup>  
(registration deadline September 6th)
2. Violence Prevention Toolkit – 11 videos
3. Communities Acting to Refer and Engage (C.A.R.E.) Training
4. Community Threat Assessment Training and LMS Course

[uvm.edu/vvpp](http://uvm.edu/vvpp)

## Active Threat Response

Run Hide Fight





# **SAFETY WEEK**

**September 16th - 20th**

**[go.uvm.edu/beCATsafe](https://go.uvm.edu/beCATsafe)**

# Download CATSafe @ [go.uvm.edu/catsafe](https://go.uvm.edu/catsafe)

*or via custom audience QRCode*

## Student



## Employee



## Visitor



# Compliance Services

Tessa Lucey, Director



# Code of Conduct & Data Privacy

**Date:** Tuesday, August 20, 2024

**Presented by:** Tessa Lucey, Director of Compliance Services & Chief Privacy Officer, Division of Safety & Compliance

# Mission

“The Office of Compliance and Privacy Services supports the visions, goals and aims of the University of Vermont through working in partnership with University and Academic leadership to exercise due diligence to prevent and detect criminal conduct; and otherwise promote an organizational culture that **encourages ethical conduct** and a **commitment to compliance with the law**. The Office oversees UVM’s compliance and ethics program which is designed, implemented, and enforced so that the program is generally **effective in preventing and detecting criminal conduct**.







# Code of Conduct & Ethical Standards (The *CODE*)

UVM's Compliance Program is built upon The Code...

which is all about UVM's values stated in  
Our Common Ground

OPENNESS

JUSTICE

RESPONSIBILITY



## UVM's Code of Conduct and Ethical Standards

### Our Common Ground

We aspire to be a community that values:

# THE *CODE*

[go.uvm.edu/codeofconduct](http://go.uvm.edu/codeofconduct)



### Creating a Respectful Campus Environment

Excellence should be inclusive of the entire UVM community. Treat each other fairly and with respect. Do not discriminate.

### Privacy and Security of Confidential Information

We all have an obligation to safeguard all of the non-public, personal, protected, confidential and/or sensitive information that we have been entrusted with.



### Conflicts of Interest and Conflicts of Commitment

We all must avoid ethical, legal, and financial conflicts of interest and conflicts of commitment that may interfere with our ability to perform our jobs.

### Protecting University Assets and Appropriate Use of University Resources

We all must ensure that University resources are not wasted, are not personally used or otherwise used inappropriately.



### Accuracy in Recordkeeping

Ensuring the accuracy and timeliness of our records and reports is the obligation of all employees. This includes information submitted on timesheets and expense reports.

**UVM strictly prohibits retaliation against anyone who reports in good faith.**

## Relationships with Vendor and Other Third Parties In Business Transactions



Personnel are expected to deal fairly with vendors and other third parties with whom UVM conducts business.



### Research

Ethics are fundamental to all academic research. Researchers must be aware of the ethical standards governing their work and must avoid even the appearance of impropriety.

### Freedom of Expression

We must balance our dedication to free expression and facilitation of ideas with our need to ensure University endorsement is not improperly attributed.



### Creating a Safe and Healthy Campus

If you ever feel unsafe or if you see or hear about unsafe conditions, let someone know. If you ever feel that you are in immediate danger, call 9-1-1.

### Questions or Concerns?

Helpline: [www.uvm.edu/compliance/helpline](http://www.uvm.edu/compliance/helpline)  
Toll-Free: 800-461-9330  
Text: (802) 441-6649  
Email: [compliance@uvm.edu](mailto:compliance@uvm.edu)  
Phone: (802) 656-3086



**UVM's Code of Conduct and Ethical Standards**



**UVM's Compliance and Ethics Reporting & Helpline**

**UVM strictly prohibits retaliation against anyone who reports in good faith.**



# Compliance Reporting

1. Existing supervisory structure\*
2. As specified in policy
3. Office of Compliance Services
4. The Compliance & Ethics Reporting and Helpline

*\* Not designed to circumvent existing chains of command.*



## UVM'S CODE OF CONDUCT AND ETHICAL STANDARDS

### COMPLIANCE AND ETHICS

*IT'S EVERYONE'S  
RESPONSIBILITY!*

If you are aware of violations to federal or state regulations, University policy or if something doesn't seem right, let us know.

Some examples (non-exhaustive list) include:

Misuse of a Purchasing Card  
Unauthorized use of UVM resources  
Conflicts of Interest/  
Commitment or Nepotism  
Mishandling or unauthorized sharing of personal or protected data  
And more...

FOR MORE INFORMATION:



#### THE HELPLINE

A resource to seek guidance on expected ethical conduct and other compliance matters. All reports are handled confidentially and discreetly. Anonymous reports are accepted.

TO REPORT AN INCIDENT :



UVM's Code of Conduct and Ethical Behavior can be found here:

[go.uvm.edu/codeofconduct](https://go.uvm.edu/codeofconduct)




# The *HELPLINE*

- Toll-Free 800.461.9330
- Text 802.441.6649
- [www.uvm.edu/compliance/helpline](https://www.uvm.edu/compliance/helpline)




# Institutional Policies





[MENU](#)

## UVM POLICIES



### WELCOME TO UVM'S POLICIES WEBSITE

This site is the definitive source for official, approved, and most recent versions of University Policies, University Operating Procedures (UOPs), and University Guidelines. University Policies, UOPs or University Guidelines located on other websites may be incorrect or obsolete. Individual departments are advised to link to this site rather than placing a copy of a University Policy, UOP or Guideline on their own website.

[A-Z POLICY INDEX](#)

[REPORT A POLICY](#)

# UVM's Privacy Program

- All types of data: electronic, paper, recorded.
- Personal, regulated, sensitive, proprietary, confidential – it's all ***Non-Public Protected Data*** or **NPPD**.
- Common types:
  - Student Records
  - Employee Information
  - Research Data
  - Financial Information



# UVM's Privacy Program

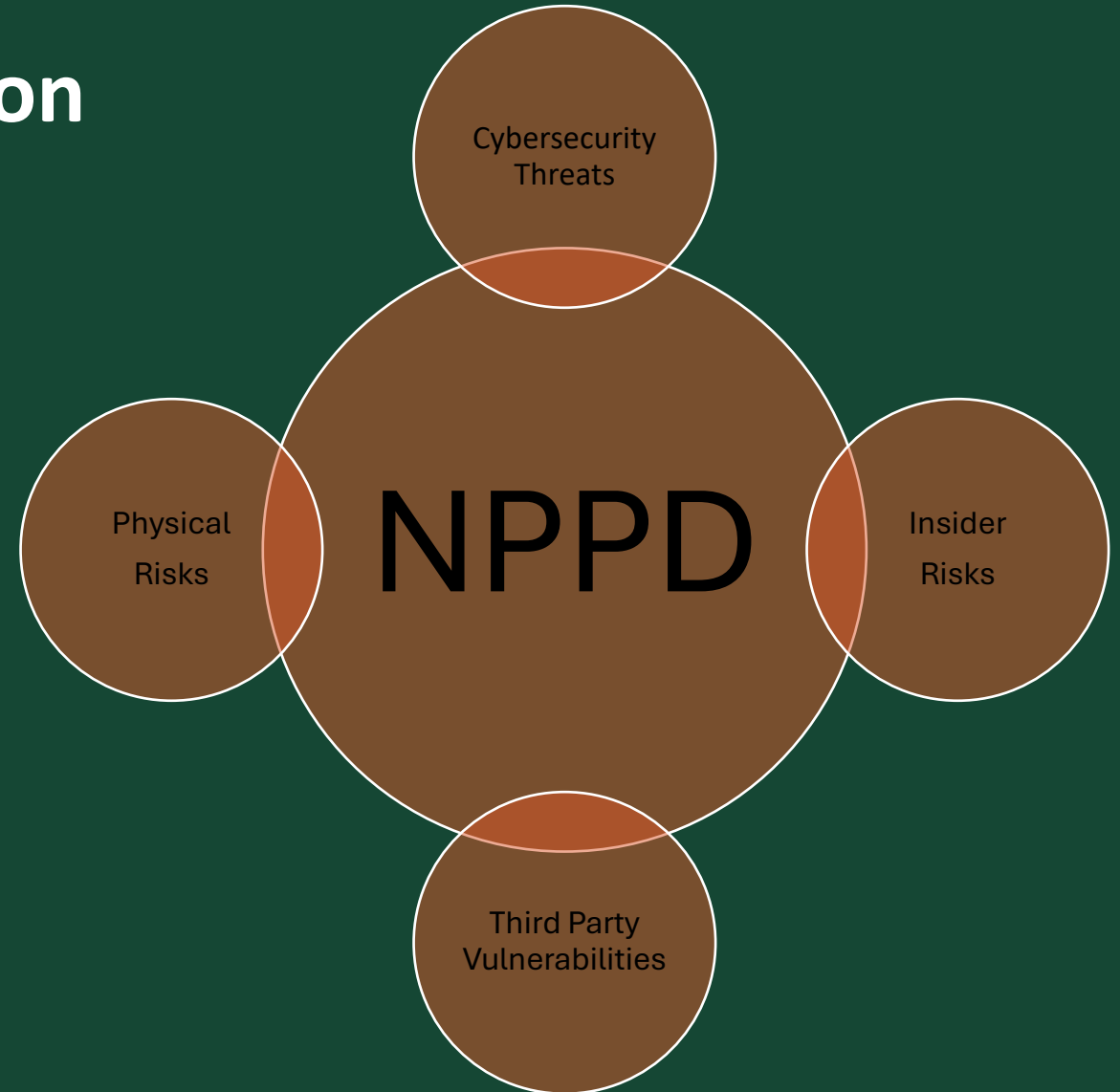
- **Regulations:**
  - FERPA
  - HIPAA
  - GLBA
  - State Laws
  - International Laws
- **Other:**
  - Federal Awarding Agency Requirements
  - Contracts/Agreements
  - The Right Thing To Do...





# Challenges in Higher Education

- VALUE IS IN THE DATA!
- Technology vs. People
- How does AI play into all of this?
- If IT security is the lock on your door, privacy is whether you choose to lock it.



# Remember the basics...

- If you don't need it, don't access, use, or disclose it.
- If you DO need it, make sure that you're authorized.
- Don't share your login credentials.
- Never click on a link unless you trust the source or have verified that it is legit.
- Never click on your DUO or give your DUO code to anyone. NOBODY here will ask you for that.
- Don't prop open or hold doors to secure areas for others.



# Remember the basics...

- If you are asked for sensitive information, login credentials, financial information or anything personal, don't just give it out because you received an email. **VERIFY** the source and if unsure, contact ETS.
- Don't print or download information and share it with others unless you are authorized or have permission.
- Senior leadership will never send you an email asking that you do them "a favor".





# Other Programs We Administer

UVM



Conflict of Interest and Conflict of Commitment



Public Records



Enterprise Risk Management

**We're all walking the same path...**

**... We all need to do our part.**



# Environmental Health & Safety

Francis Churchill, Director

# Culture of Safety

## Core Institutional Values Foundational to a Culture of Safety

1. A safe campus environment is a right of employment for all categories of employees.
2. A safe campus learning environment is a right of all involved in education and research.
3. Scholarly excellence and responsible conduct of research includes safety as a critical component. “Good Science is safe science.”
4. Safety is everyone’s responsibility.

- APLU Guide



# Culture of Safety

*“An overarching goal is to ensure those individuals who develop and hone their scientific research skills within [our] academic research laboratories leave this university with the understanding that safety is a primary and core value in [our research] activities and that these individuals will embrace and promote those safety culture values throughout their professional careers.”*

*-Advancing Safety Culture in the University Laboratory  
Stanford University*



The Division of Safety & Compliance is, in partnership with numerous campus partners, charged with providing core public safety functions through police services, emergency management (including fire safety), environmental health & safety, risk management, compliance (including ethics oversight and institutional policies), and the CatCard team (responsible for electronic security access controls).

### **The University of Vermont Safety and Security Philosophy**

Maintaining a safe and secure campus at which to learn, work, live, and play is of the highest priority for the University of Vermont. UVM's unique position within the community causes it to function much like a small municipality. As such, the University has adopted and continually refines with constituent input the following measures to complement personal preparedness and good common sense.



## RAMP

1. Recognize Hazards
2. Assess Risks
3. Manage Risks
4. Prepare for Emergencies

Faculty do **RISKY** things!



**UVM COSTA RICA  
SEMESTER ABROAD**

**Info Sessions!**

**4/11** – Aiken 103; 7-8 pm ET  
**4/18** – Aiken 103; 7-8 pm ET  
**4/25** – Aiken 202; 7-8 pm ET

**To Apply:**  
[go.uvm.edu/  
uvmcostarica](http://go.uvm.edu/uvmcostarica)

Use UVM  
Financial Aid

18 UVM Credits

Available to ALL  
MAJORS



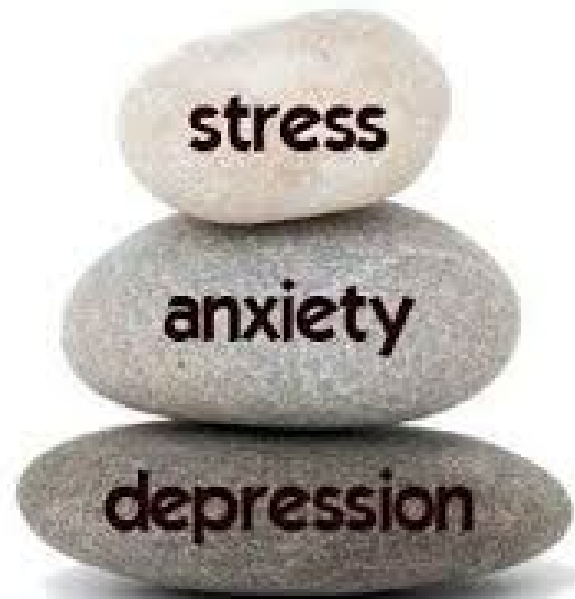
## RAMP

1. Recognize Hazards
  - Laboratory Research
  - Field Research
  - Lake Research – RV  
Marcelle Melosira
  - International travel  
with or without  
students



## Faculty May Become Student Government Association (SGA) Club Advisors





## RAMP

### 1. Recognize Hazards

Changing & Emerging



## RAMP

1. Recognize Hazards
2. Assess Risks

Risk = Consequence x Likelihood

		1	2	3	4	5	6
3	Very Likely or Happening	3	6	9	12	15	18
2	Near misses or Few safeguards	2	4	6	8	10	12
1	Reasonably anticipated	1	2	3	4	5	6
		Minor or negligible disruption	Very short-term disruption	Single and recoverable	Multiple & recoverable	Long-term or permanent	Multiple permanent impacts



## RAMP

1. Recognize Hazards
2. Assess Risks
3. Manage / Minimize Risks
  1. Ensure Safety
  2. Assure Compliance
  3. Insure Losses





Travel Accid

SOS

ID CERTIFICATION

## **Risk Management Department**

**[Risk.Management@uvm.edu](mailto:Risk.Management@uvm.edu)**

- Insurance: Property, General Liability, Educators Legal Liability, Cyber loss, and other liability
- Indemnity Policy
- Travel & International SOS
- Protecting Minors
- Motor Vehicle Insurance and Driver Certification (all driver of UVM owned or rented vehicles)
- Worker Compensation & Employee Injuries
- Ergonomic assessments



# www.uvm.edu/safety

At UVM, safety is a partnership and a shared responsibility, requiring the active involvement of people in all departments and positions. Whether you work in academic and research, facilities and property management, or any of the various indoor and outdoor settings - our goal is to help you be as safe as possible. Safety is everyone's responsibility.

## Lab Safety

Safety and Compliance Programs for academic and research specific workplaces:

### PROGRAMS ^

- [Safety in Laboratories](#)
- [Safety in the Arts and Theatre](#)
- [Safety in MakerSpaces](#)
- [Safety for Field Work](#)
- [Farm Safety](#)
- [Waste Disposal and Management](#)
- [Campus and Workplace Safety](#)
- [WorkShop Safety](#)
- [Hazard Identification](#)

### TOP QUESTIONS v

## Occupational Health & Safety

Safety and Compliance Programs for activities involving hazardous materials or energies:

### PROGRAMS ^

- [Confined Space Entry](#)
- [Electrical Safety](#)
- [Fall Protection](#)
- [Hearing Conservation](#)
- [Hot Works](#)
- [Job Hazard Analysis](#)
- [Lockout/Tagout \(LOTO\)](#)
- [Personal Protective Equipment \(PPE\)](#)
- [Respiratory Protection](#)
- [Campus and Workplace Safety](#)
- [Indoor Air Quality](#)
- [WorkShop Safety](#)
- [Water Intrusion](#)

### TOP QUESTIONS v

## Environmental Safety and Compliance

Safety and Compliance Programs to protect the community and environment from hazardous materials:

### PROGRAMS ^

- [Asbestos](#)
- [Lead & Lead Base Paint](#)
- [Chemical and Hazardous Waste Management](#)
- [Refrigerant Program](#)

### TOP QUESTIONS v

ENVIRONMENTAL REMEDIATION  
NOTICES

REPORT AN INCIDENT OR  
CONCERN

## Request a Training

ACADEMIC AND RESEARCH

OCCUPATIONAL HEALTH AND  
SAFETY

ENVIRONMENTAL SAFETY AND  
COMPLIANCE

## Quick Links

- [Login to PlanOn / Contact Service Operations Support](#)
- [Login to SciShield](#)
- [UVM Fire Safety and Emergency Mgt](#)
- [UVM Police Services](#)
- [UVM Risk Management](#)
- [Division of Safety &](#)



Chris Walker  
Occupational  
Safety Program  
Mgr



Sean Bird  
Occupational  
Safety



Kari Paritz  
Occupational Health

## Occupational Health & Safety (EHS)

[safety@uvm.edu](mailto:safety@uvm.edu)

- Work with you to:
- Assess the risks of jobs and tasks across campus.
- Identify work practices, training, and equipment to minimize those risks.
- Establish safety programs to comply with OSHA and other regulations

# Occupational Health & Safety (EHS)

[safety@uvm.edu](mailto:safety@uvm.edu)



Fall Protection and  
Water Intrusion  
Ladder Safety Training

Respiratory Protection  
& Fit Testing  
Prevention & Mitigation



## Research & Laboratory Safety (EHS)

[safety@uvm.edu](mailto:safety@uvm.edu)

UVM Labs and Research involves many hazards

- Chemicals
- Biological agents
- Radiation
- Animals (large and small)
- Field Hazards
- Electricity & Batteries
- More





Tom Kellogg  
Lab Safety Program  
Mgr  
Radiation Safety  
Officer  
Laser Safety Officer



Vikki Halsey  
CAS & RESNR



Sonia Godoy-  
Tundidor  
Biosafety Officer



Michelle DiPinto

## Research & Laboratory Safety (EHS)

[safety@uvm.edu](mailto:safety@uvm.edu)

### UVM's Lab Safety Team

- Recognize the hazards in your lab or activity
- Assess the risks
- Identify work practices, training, and equipment to minimize those risks.
- Establish safety programs to comply with OSHA and other regulations, including Chemical Hygiene Plan, Exposure Control Plan, and Environmental Management Plan.



# Safety in The Laboratories

Research & Laboratory  
Safety (EHS)  
[safety@uvm.edu](mailto:safety@uvm.edu)

Find Individual or Group

Search

+ Research Management

+ Inspections

+ Churchill Office

- Given Bunker

- » View Lab Profile
- » ChemTracker
- » Compliance Dashboard
- » Manage Members
- » Send Lab Message
- » View Lab Spaces
- » Medical Surveillance
- » Self Inspections
- » Manage Lab Forms

+ ChemTracker

+ Medical Surveillance

+ Rad Management

- Research Tools

## Welcome to SciShield

### Announcements

**06/13/2023:** [ChemTracker is back up and running!](#)  
ChemTracker is now available for inventory adding and editing.

**05/25/2023:** [Scheduled Maintenance](#)  
Please be advised that there will be scheduled maintenance for the ChemTracker Module of SciShield... [\[more\]](#)

**03/17/2023:** [Biowaste Reminder](#)  
Please remember that biowaste boxes are no longer brought to the Given loading dock but to 245C ... [\[more\]](#)

**03/16/2023:** [Fisher Scientific UVM Vendor Show](#)  
On Friday, March 17th, Fisher Scientific is hosting a vendor show from 10:00 am to 1:00 pm in Room 245C ... [\[more\]](#)

[View All Announcements](#)   [Add Announcement](#)

### Messages

05/09/2023	<a href="#">Lab Inspection Report - 05/09/2023</a>
04/10/2023	<a href="#">Laboratory Inspection Report - F...</a>
04/02/2023	<a href="#">Laboratory Inspection Report - F...</a>
03/27/2023	<a href="#">Laboratory Inspection Report - F...</a>

[View Entire Inbox](#)

### Compliance Summary for Churchill Office

**Churchill Office Radiological:**

**Equipment:**

[View Dashboard](#)

### SDS Search

Chemical Name or CAS Number:

Search

# Safety in The Laboratories



## 1. Register The Laboratory

Lab Supervisors must register their labs online. This means completing a personnel roster and inventory of the hazards present. This ensures that emergency responders can identify the emergency contacts and hazards in your lab(s). Update this information at a minimum of every 6 months or as hazards or personnel change. Supervisors may designate a Lab Safety Officer to maintain this registration.

## 2. Identify Hazards and Assess & Control Hazards

Hazards in the lab must be identified by the supervisor (or someone delegated by the supervisor), and everyone must understand the hazards of what they will be using. Document how the hazards will be controlled using engineering controls, administrative controls, and personal protective equipment. Tools to help with

## 20207 Laboratory Safety Monthly Self-Inspections

The self-inspection is an integral part of UVM's Laboratory Safety Plan and follows UVM's Policy for Laboratory Health & Safety [www.uvm.edu/safety/policy](http://www.uvm.edu/safety/policy).

### LAB INFORMATION

Building: DeLahanty Room(s): 401  
Laboratory Supervisor: Dr. Smith  
Laboratory Safety Officer: Jane Adams

### Directions:

- 1) In January, complete LAB INFORMATION above.
- 2) Once per calendar month, compare operations in your lab(s) with each item in the checklist.
  - If your lab is in compliance with the item, check it off for that month.
  - If your lab is not in compliance, remedy the situation immediately. If that is not possible, note the discrepancy in the NOTES section below, and update that note when the issue is resolved.
  - If a checklist item does not apply to your lab operations, check NA (Not Applicable).
  - Record the date of the oldest container of chemical waste in Section 5.
- 3) At least every six months, update the online lab registry as described in Section 1, and record those dates.
- 4) Once per year, complete the ANNUAL TASKS below.
- 5) Keep this checklist handy and obvious in your lab or lab safety notebook.
- 6) If your lab is going to be dormant for a few months (field work, sabbatical, leave, etc.) contact your Lab Safety Coordinator to arrange for temporary reduction in inspection requirements.

### NOTES

DATE	DISCREPANCY	RESOLUTION (with date)
<u>1/5/17</u>	<u>waste &gt; 6 months old</u>	<u>tagged for pickup 1/10/17</u>

### ANNUAL TASKS

[www.uvm.edu/safety/lab/](http://www.uvm.edu/safety/lab/)

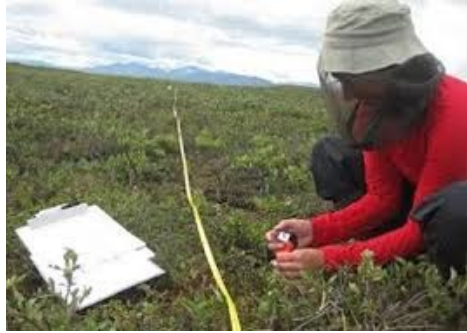
Date Completed

7/7/17  
8/2/17  
NA  
8/2/17

Please complete these items annually:

- 1) Annual Refresher training (required for every lab worker unless new this year)
- 2) Defrost freezers and refrigerators – control the defrost water
- 3) Label samples for archival storage if appropriate
- 4) Review lab chemicals and relabel or purge as appropriate.

# Field Research and Trips



## Research & Laboratory Safety (EHS)

safety@uvm.edu



### Safety for Field Work and Farm Operations

The Department of Risk Management and Safety works in partnership with individuals and groups both on and off-campus to assess the risks of farm and field activities in order to ensure that work is performed using proper controls and best safety practices.

#### Safety for Field Trips and Outdoor Research

OUTDOOR HAZARDS ▾

FIELD WORK/TRIP GUIDELINES ▾

TRANSPORTATION ▾

#### Review the Farm Safety Program for specific outdoor research locations

UVM's Miller Research and Education Complex (MREC), Horticulture Research and Education Center (HREC) and Morgan Horse Farm come with unique safety hazards unlike those in a typical indoor research lab environment. Additionally, Jericho Research Forest and Proctor Maple Research Center are other off campus facilities where both outdoor and indoor research is conducted.

Click the button below to review farm safety topics.

FARM SAFETY

FIRE AND LIFE SAFETY

SAFETY IN LABORATORIES

SAFETY IN WORKSHOPS AND MACHINE SHOPS

SAFETY IN THE ARTS AND THEATRE

SAFETY FOR FIELD WORK AND FARM OPERATIONS

CAMPUS AND WORKPLACE SAFETY

WASTE DISPOSAL AND MANAGEMENT

#### Quick Links

- [Safety Roles and Responsibilities](#)
- [Travel Safety website](#)
- [Field Trip: Acknowledgement of Risk Form](#)
- [Driver Training & Certification](#)
- [Health & Safety Plan: Template for Field Work \(updated 2/2023\)](#)
- [Personal Protective Equipment](#)
- [Report An Incident or Accident](#)
- [CDC's "Hazards for Outdoor Workers"](#)

- Create a Health & Safety Plan
  - Acknowledgement of Risk Forms
  - Liability Waivers
  - Consent to Treat
- EHS is available to review and make safety recommendations.

# We Manage All UVM Regulated Hazardous Waste

## Environmental Compliance (EHS)

[waste@uvm.edu](mailto:waste@uvm.edu)

Environmental Safety Facility, Bioresearch Area on Spear St.



Main Campus Accumulation Area





# Regulated Hazardous Waste Management continued...

Even if you don't work in a research lab, you might generate hazardous waste!

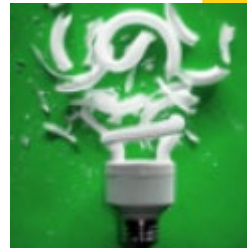
Email us at [waste@uvm.edu](mailto:waste@uvm.edu)



Aerosol  
cans



Paint or  
Paint supplies



Broken  
bulbs



Glycols  
(antifreeze)



Oil or oily  
debris

*Please do not bring in these wastes from your home.*

# Spill Response

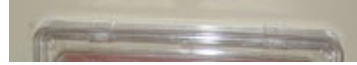
**Environmental  
Compliance (EHS)**  
[waste@uvm.edu](mailto:waste@uvm.edu)



Chemical  
Lab Clean



# Fire Safety Program



Environmental Health and Safety



At UVM, safety is a partnership and a shared responsibility, requiring the active involvement of people in all departments and positions. Whether you work in or use a laboratory, art studio, or an outdoor location on or off-site - our goal is to help you be as safe as possible.

## Core Institutional Values Foundational to a Culture of Safety

1. Safety is everyone's responsibility. A safe campus environment is a right of employment for all categories of employees. A safe campus learning environment is a right of all involved in education and research.
2. Good science is safe science. Safety is a critical component of scholarly excellence and responsible conduct of research.
3. Safety training and safety education are essential elements of research and education. They instill a culture of safety in the next generation of researchers and future faculty, and they are important for our students' career development and employability.
4. An improved culture of safety is necessary to truly reduce risk throughout the academic enterprise.
5. It is best to recognize that diverse methods and flexible approaches will be used by each institution to develop a strong culture of safety, unique to its situation.

[APLU Produces Guide to Implementing Safety Culture \(PDF\)](#)

### FIRE AND LIFE SAFETY

SAFETY IN THE LABORATORIES

SAFETY IN WORKSHOPS AND MACHINE SHOPS

SAFETY IN THE ARTS AND THEATRE

SAFETY FOR FIELD WORK AND FARM OPERATIONS

CAMPUS AND WORKPLACE SAFETY

WASTE DISPOSAL AND MANAGEMENT

### Quick Links

- [Chemical Spill Response](#)
- [Driver Training and Certification](#)
- [Reporting Incidents and Concerns](#)
- [Roles and Responsibilities](#)
- [Safety Policies and Plans](#)

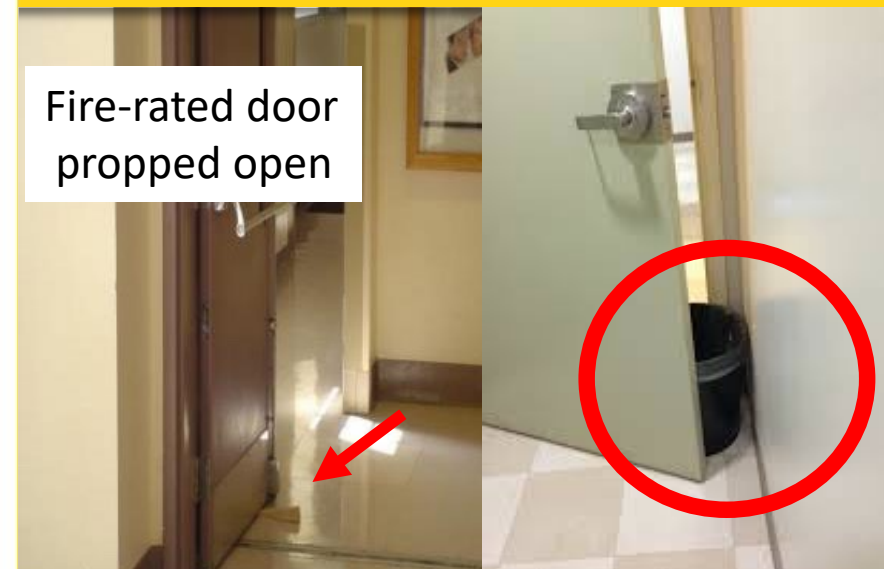
## Fire & Life Safety

[fire@uvm.edu](mailto:fire@uvm.edu)



Attend a fire extinguisher training course  
Or  
You can request a training for your department.

# Common Fire Code Violations



Fire-rated door  
propped open



# Excessive Combustibles



# UVM EMERGENCY PROCEDURES

Call **911** | UVM Police **802-656-3473**



	<b>Active Threats</b> <b>RUN</b> ... if safe to do so, move quickly away from the scene. <b>HIDE</b> ... if not safe to move, hide as best you can, locking and barricading doors. <b>FIGHT</b> ... as a last resort, try to disrupt or incapacitate the threat. <b>CALL 911</b> ... Provide location & threat. If hiding, await a CatAlert "All Clear" message.
	<b>Fire</b> <ul style="list-style-type: none"> <li>• Activate the nearest fire alarm and exit the building</li> <li>• <b>Call 911</b> providing specific about the nature of the fire</li> <li>• Do not use elevators when evacuating</li> <li>• Take keys, CATCard, wallet, cell phone and close doors behind you (similar to leaving for the day)</li> <li>• Gather at designated place and do not re-enter until authorized</li> </ul>
	<b>Hazardous Materials (Chemical, Biological or Radiological)</b> <ul style="list-style-type: none"> <li>• Move away from a spill to a safe location, alerting others and closing doors behind you</li> <li>• If possible, without endangering others shut off any ignition source</li> <li>• If exposed, utilize eye wash/deluge shower to minimize health risks</li> <li>• If someone could be in danger, <b>Call 911</b> or activate building fire alarm for evacuation</li> <li>• <b>Call 802-656-2560</b> for EHS response and spill clean-up • Wait in a safe location to meet with responders</li> </ul>
	<b>Severe Weather</b> <ul style="list-style-type: none"> <li>• If possible, shut all windows and doors. • Seek shelter away from exterior doors &amp; windows</li> <li>• Do not go outside during thunder or windstorms until the storm has passed</li> <li>• Be aware of downed wires and falling objects</li> <li>• Report emergencies <b>Call 911</b></li> <li>• Extreme heat and cold can be very dangerous, dress appropriately and be aware of changing weather conditions</li> </ul>
	<b>Power Failure</b> <ul style="list-style-type: none"> <li>• Turn off computers and other voltage-sensitive equipment</li> <li>• If possible, move cautiously to a lighted area</li> <li>• Use flashlight or cell phone to light your room or workspace</li> <li>• For localized outages, contact UVM Physical Plant at <b>802-656-2560</b></li> <li>• For information about a prolonged outage, check the UVM Emergency website</li> </ul>
	<b>Suspicious Package Or Bomb Threat</b> <ul style="list-style-type: none"> <li>• Do not touch or disturb object</li> <li>• Provide as much information as possible about threat or object</li> <li>• Notify your supervisor or advisor</li> <li>• Be prepared to evacuate, if so directed</li> <li>• If told to evacuate, look around for anything suspicious and report to authorities</li> </ul>
	<b>If Told To Evacuate (Except in case of Active Threats)</b> <ul style="list-style-type: none"> <li>• Move calmly to exits, do not run or push</li> <li>• Be aware some exits may be unusable due to smoke or danger</li> <li>• Follow instructions from staff or emergency personnel</li> <li>• Alert emergency personnel if someone needs help evacuating</li> <li>• Take keys, CATCard, wallet, cell phone and close doors behind you (similar to leaving for the day)</li> </ul>
	<b>If Told To Shelter In Place</b> <ul style="list-style-type: none"> <li>• Get indoors • Shut lock and then stay away from all doors and windows</li> <li>• Barricade doors that don't lock, if so directed and turn off light</li> <li>• Turn off air conditioners, fans, and heaters</li> <li>• Stay inside until informed that it is safe to go outside</li> <li>• Follow instructions from staff or emergency personnel • Await a CatAlert "All Clear" message</li> </ul>
	<b>Medical Emergencies and Serious Workplace Accidents</b> <ul style="list-style-type: none"> <li>• <b>Call 911</b> to request Emergency Medical Services</li> <li>• If the person is not breathing begin CPR (if trained to do so)</li> <li>• If there is active bleeding assist the injured in providing first aid pressure while avoiding direct contact with blood or bodyfluid • Keep the individual calm and send someone to guide Rescue personnel</li> <li>• When Rescue arrives, relay what you know about the person and injury</li> </ul>
	<b>Unifire App us Reporting</b> <p>Campus safety is enhanced when community members identify and report issues of all types, including behavior of concern, in a caring and timely manner. Early identification of concerns enables early intervention to address issues, risks, and behaviors that are threatening or disruptive to the learning, living, and working environment. Reporting options: <b>Call 911</b>   within CATSafe (LiveSafe app)   online at <a href="https://uvm.edu/report">uvm.edu/report</a></p>

Sign up for CATAlerts  
[uvm.edu/catalerts](https://uvm.edu/catalerts)

Sign up for Vermont State Alerts  
[www.vermont.gov/vtalert](https://www.vermont.gov/vtalert)

THE UNIVERSITY OF VERMONT  
**SAFETY & COMPLIANCE**

Sexual Violence Support & Advocacy  
**802-863-1236** | [uvm.edu/sexualviolence](https://uvm.edu/sexualviolence)

Download CATSafe: [uvm.edu/livesafe](https://uvm.edu/livesafe)  
powered by LiveSafe

## Emergency Management

<https://www.uvm.edu/emergency>

### Important Numbers

- Emergency: **911**
- UVM Police: **911 (emergency)**  
(802)656-3473 (FIRE)
- Service Operations Support/SOS:  
(802)656-2560

### Contact Information

[fire@uvm.edu](mailto:fire@uvm.edu)  
[safety@uvm.edu](mailto:safety@uvm.edu)  
[waste@uvm.edu](mailto:waste@uvm.edu)  
[compliance@uvm.edu](mailto:compliance@uvm.edu)  
[Risk.Management@uvm.edu](mailto:Risk.Management@uvm.edu)

## Things To Do Next

1. Locate your Building Evacuation Map & Routes, and Fire Extinguisher.
2. Review UVM's Policies Page (at least the titles).
3. Identify risks that may apply to your work and activities (hazardous materials, travel, minors, supervising drivers, using equipment, etc.).
4. Install CatSafe/Livesafe App
5. Buy new shoes.
6. Contact us and Have Fun!

Thank you for your time and attention!