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| **UVM EMG/VMC Volunteer Hours Tracking Sheet**You may use this form to track your hours as you accrue them over the year – you will aggregate and report them in the annual volunteer hours form, open December to January. |
| **Date** | **Name of Project or Event** | **# Volunteer Hours** | **# Continuing Ed Hours** | **# Adults I Provided Info To** | **# Kids I Provided Info To** | **Output: What type of educational activity I offered/taught and on what subject?** | **Outcomes: What happened? (So What info)** | **Notes** |
| *Example* | *Info Table at Pollinator Celebration Day, Shelburne Farms, Shelburne* | *4.0* | *0.0* | *12* | *3* | *Staffed the EMG info table at Pollinator event that reached 42 individuals. Answered questions and provided resources on pollinators and pollinator habitat, including pollinator gardens.* | *Increased awareness on how to increase pollinator habitat in gardens and home landscapes.* | *One family wanted to convert a section of their lawn to a pollinator garden. I guided them on how to terminate the grass, gave them resources and answered their questions. They said, "Thank you for your help. We now have a plan and know what to do to create a pollinator garden."*  |
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