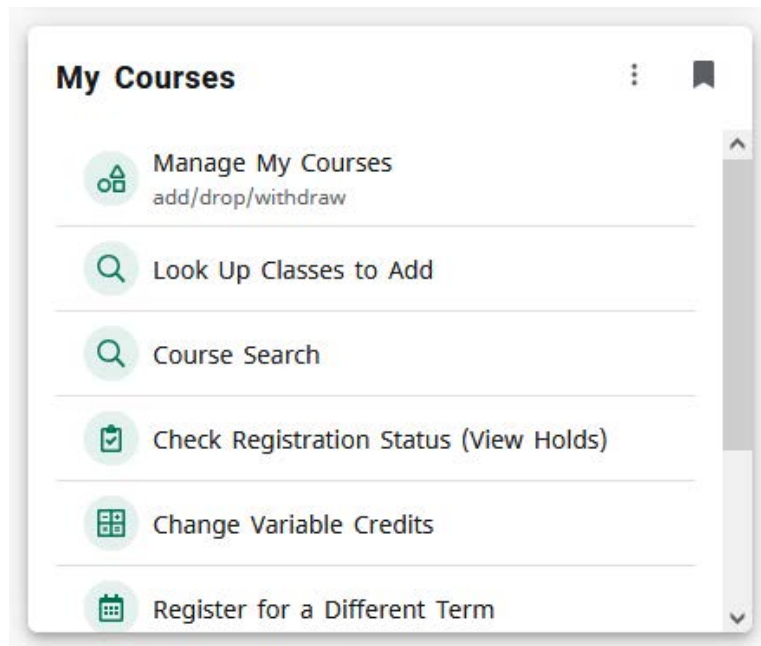


HOW TO REGISTER FOR CLASSES

1. Log in to myUVM (myuvm.uvm.edu)
2. Navigate to the My Courses panel, and select Manage My Courses (add/drop/withdraw)



3. Select term from drop down menu

Student My Schedule Registrar Student Financial Services Advising (Degree Audit) Library Help

[Return to Full Page](#)

Student/Faculty Information System (SIS)

Student

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During registration, the course look-up feature (**Class Search**) is available at the bottom of the next page once you choose a term and click on Submit.

If (**View Only**) displays next to the term, this means you can only look at your schedule.

Select a Term:

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4. Accept the terms of Registration

Student My Schedule Registrar Student Financial Services Help

Student/Faculty Information System (SIS)

Student

Update Payment Agreement

RETURN TO MENU SITE MAP HELP EXIT

Terms of Registration

☐ I understand that by submitting course registration I am entering into a financial arrangement with UVM and I accept responsibility for all charges billed to my UVM account.

☐ I understand that my UVM bill will be posted online in the UVM Student Information System and that all billing notices will be sent to my UVM assigned e-mail address and that it is my responsibility to review and pay my bill before the due date on the bill.

☐ I understand that I am responsible for tuition and other required add/drop and withdrawal procedures of the University, and that my non-attendance does not relieve me of any tuition or course charges. I understand that accounts not paid when due are subject to a late fee and a hold preventing registration and access to grades and transcripts. I further understand that seriously delinquent accounts may be placed with an outside collection agency or reported to the national credit bureau system. I agree to reimburse the University all collection agency fees, up to a maximum of 40% of the debt (or the highest amount allowed by law), together with attorney's fees and all other costs and charges necessary for the collection of any amount not paid when due. I understand that the University may review my credit file for the purposes of repayment of this loan.

☐ I understand that all disputes about registration or payment will be governed by Vermont law and subject to the jurisdiction of the courts in Vermont.

AUTHORIZATION: I authorize the University and its agents and contractors to contact me regarding my account or repayment of my loan(s) at any telephone number I provide (including wireless numbers), using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

For more information about tuition, fees, and UVM billing procedures, visit uvm.edu/sfs

☐ Yes - I agree to the terms above and wish to continue with course registration.

☐ No - I disagree with the terms above and do not wish to continue with course registration.

5. Enter the Course Registration Number (CRN) for each course or use the class search to look up classes to add/drop

6. A class search for Masters of Business Administration will show you the following courses, register for all of them by checking the box on the left.

Student My Schedule Registrar Student Financial Services Library Help

Student/Faculty Information System (SIS)

Student

Look-Up Classes to Add:

RETURN TO MENU SITE MAP HELP EXIT

Sections Found

Master of Business Administration

Select	CRN	Subj	Crse	Sec	Top	Cred	Title	Days	Time	Cap	Act	Rem	XL	XL	XL	Instructor	Date (MM/DD)	Location
													Cap	Act	Rem			
<input type="checkbox"/>	91083	MBA	6010	A	M	10.000	Foundations of Management	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91348	MBA	6010	A01	M	0.000	Bus Strat for Sustainable World	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91350	MBA	6010	A02	M	0.000	Sustainable Brand Marketing	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91349	MBA	6010	A03	M	0.000	Finance for Innovators I	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91347	MBA	6010	A04	M	0.000	Entrepreneurial Family Bus	TBA	50	0	50	0	0	0	0	Pramodita Sharma , Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91352	MBA	6010	A05	M	0.000	Business Economics	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91351	MBA	6010	A06	M	0.000	Teamwork for Sus Innovation	TBA	50	0	50	0	0	0	0	Kimberly Ann Nolan , Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91084	MBA	6020	A	M	9.000	Bldg a Sustainable Enterprise	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91356	MBA	6020	A01	M	0.000	Workshops	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91354	MBA	6020	A02	M	0.000	Business Sust & Public Policy	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91355	MBA	6020	A03	M	0.000	From CSR to Sus Value Creation	TBA	50	0	50	0	0	0	0	David A. Jones , Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91353	MBA	6020	A04	M	0.000	Marketing Under Uncertainty	TBA	50	0	50	0	0	0	0	Thomas Gerald Noordewier , Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91357	MBA	6020	A05	M	0.000	Finance for Innovators II	TBA	50	0	50	0	0	0	0	Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	91358	MBA	6020	A06	M	0.000	Cost Models Transfrmtl Entrprs	TBA	50	0	50	0	0	0	0	Suzanne L Lowensohn , Charles R Schnitzlein	08/28-12/08	KALKIN 110
<input type="checkbox"/>	94837	MBA	6020	A07	M	0.000	Data Visualization	TBA	50	0	50	0	0	0	0	Thomas Ira Chittenden , Charles R Schnitzlein	08/28-12/08	KALKIN 110

Register Add to WorkSheet New Search

[Check Registration Status]

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7. When done, click “Submit Changes” (if looking up CRN) or “Register”
8. It will tell you if any classes conflict or if it is unable to enroll you for some other reason
9. Double check that the classes show up under the “Current Schedule” heading of myUVM to confirm you are registered.