

**Teaching Academy Curriculum Development and Educational Scholarship Award**

The Teaching Academy at the Larner College of Medicine sustains and supports an interdisciplinary community of educators who value the scholarship of teaching and learning while facilitating educator development; improve the efficiency and quality of medical education through collaboration and scholarship; and promote an academic environment that increases the value and impact of educators locally, regionally, and nationally. The Teaching Academy is pleased to announce that we will present an award to fund projects that foster innovation and improvement in teaching, learning, and educational scholarship.

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| Eligibility | The PI must be a member of the Teaching Academy. Non-members may participate as collaborators. |
| Deadline | Proposals must be submitted as a single PDF file by midnight May 1, 2025. |
| Notification | Awardee(s) will be contacted by June 30, 2025. Award-supported activities will begin immediately. |
| Amount | A maximum of $10,000 will be awarded. |
| Required Proposal Components | * **Cover page** with PI name, collaborator names, title, contact information.
* **Two-page description** of the proposed project, including a timeline for one-year completion (July 1, 2025 to June 30, 2026).
* **References** (not included in the two-page description).
* **One-page statement of interest**, including goal, anticipated outcomes, and plan for evaluation and dissemination.
* **Evaluation Plan** describing how the innovation or curriculum will be evaluated.
* **Budget** for salary support and project resources (use attached template). Proposals are strengthened by evidence of shared costs by departments.
* **Curriculum Vitae (CV)** for each contributor.
* **Two letters of support** describing the applicant’s qualifications to undertake the project and likelihood of completion. One of the letters should be from the applicant’s chair, division chief, or supervisor. NOTE: If the proposal involves a curricular innovation, applicants are advised to include a brief statement of support from the course/clerkship/program director or other administrator (e.g., Director of the Simulation Lab, Assistant Dean for the Foundations Level; Associate Dean for Students).
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| Priority Areas | * Interprofessional Education (IPE)
* Competency Based Assessment
* Transitions across the Curriculum (e.g., UME to GME)
* Innovative in-class delivery of Active Learning
* Health Systems Science (HSS)
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| Required Deliverables | * Written report and summary of budget expenditures will be due September 1, 2026.
* Copy of materials or abstracts developed as a result of this project
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| Acknowledgment Policy | When resources provided by the Teaching Academy contribute to the development or implementation of scholarly work, the name “The Teaching Academy at the Larner College of Medicine” and/or a specific member of the Teaching Academy staff will be acknowledged in any work intended for the public audience including: presentations of unpublished works, workshops discussing the research and protocols of said research, on abstracts, and in peer‐reviewed and non‐peer‐reviewed articles. |
| Submit to | The Teaching Academy teaching.academy@med.uvm.edu |

**Cover Page**

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| --- |
| Proposed Project Title:  |
| Principal Investigator: |
| Pronouns: |
| Department: Current Title: |
| Campus Address: |
| Email: Phone: |

|  |  |  |
| --- | --- | --- |
| Co-Investigators | Department | Email |
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Please add additional lines if needed.

**Checklist for description of the proposed project, not including references (2 pages)**

Submit a two-page Description of your proposal that includes the following details. Please check each item as completed:

[ ]  Purpose of the proposed project or curriculum.

[ ]  Goals that reflect Interprofessional Education (IPE), Competency Based Assessment, Transitions across the Curriculum (e.g., UME to GME), Innovative in-class delivery of Active Learning, and/or Health Systems Science (HSS).

[ ]  Objectives/outcomes of the project consistent with purpose and goals.

[ ]  Description of Project or Curriculum.

[ ]  Need and rationale supported by existing scholarship and literature review (include how the project advances knowledge and/or research).

[ ]  Underlying theoretical or conceptual framework (Please utilize an evidence-based framework. [Examples are available here](https://www.med.uvm.edu/teachingacademy/funding/frymoyer-scholars-program-toolkit).

[ ]  If relevant, describe the methods, educational strategies, e.g., Problem Based Learning, Team Based Learning, Simulation, flipped classroom, Concept mapping, Workshop.

[ ]  Institutional Review Board (IRB) approval. Please start by reviewing [the IRB website](https://www.uvm.edu/rpo/institutional-review-board-human-subjects-research).

[ ]  Projects and related, funded activities (other than publications resulting from the work) should be designed and paced to be completed in two years. Include a detailed timeline for the one-year project.

[ ]  Evaluation Plan (Include completed Evaluation Plan Worksheet or Logic Model Worksheet). [Additional information about evaluation models available here.](https://www.med.uvm.edu/teachingacademy/funding/frymoyer-scholars-program-toolkit)

[ ]  Plan for dissemination.

**Statement of Intent (1 page)**

One-page statement of interest, including goal, anticipated outcomes, and plan for evaluation and dissemination.

**Evaluation Plan Worksheet**

*Please note:*

*An Evaluation Plan is a required element of the application. You may use an evaluation model of your choice. If you use the Logic Model (see next section), you can skip this worksheet and complete the Logic Model Worksheet.*

An Evaluation:

* Identifies merit, value and worth of project.
* Assesses degree to which a project reaches stated goals.
* Reports information collected for project activities and outcomes.

Name of Evaluation Model Used:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluation Goal:

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List program’s intended outcomes (may be short-term, mid-term, or long-term):

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Purpose of the evaluation:

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Methods used to collect data:

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Measures of success:

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|  |

Plan for dissemination of evaluation findings:

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Potential audience:

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Plan for using evaluation findings:

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**Logic Model Worksheet**

 Short term Medium term Long term

What do we anticipate will happen as a result of this program?

What resources are required?

What activities are critical and/or unique?

What products or behaviors result from this program?

**Purpose**

**Inputs**

**Activities**

**Outputs**

What is the problem?

**Outcomes**

**Budget Template**

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| --- | --- | --- | --- |
|  | **Item** | **Justification**  | **Amount** |
| **Compensation\*** |  |  |  |
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|  |  | **Total Compensation:** |  |
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| **Non-Compensation** |  |  |  |
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|  |  | **Total Non-compensation:** |  |
|  |  |  |  |
|  |  | **Total Budget Request:**  |  |

**\*Compensation:**

Compensation will be subject to NIH Salary Cap guidelines.