



Perennial Internship Program – Summer 2025

Internship Position Description

Internship Title: Research Vessel Deckhand

Internship Site: R/V *Marcelle Melosira* and Rubenstein Laboratory (3 College St, Burlington)

Description: Serve as a deckhand on the R/V *Marcelle Melosira* in support of research and education trips on Lake Champlain. Deckhand will learn how to handle docklines and contribute to the maintenance of R/V *Marcelle*. Deckhand will contribute to deck operations, including the opportunity to learn to operate winches and scientific gear (eg Rosette water sampler, CTD, fishing gear (gillnets, trawling), plankton nets). The deckhand will support educational staff in delivering on-the-water programs to kids and adults, and perform additional tasks as needed. The deckhand will be supervised by the R/V Captain and will receive training from and work alongside the Captain and R/V Specialist. Schedule is flexible based on the vessel's needs and weather. Expect to work up to 40 hours per week, 8:00-4:00pm, with the flexibility for some days to start or end earlier/later. We will be able to accommodate some days off as needed. The vessel does occasional nightwork, but participation is optional.

Desired qualifications/skills/coursework*:

- Previous boat experience is helpful but not required; we will train you and strongly encourage people without boat experience to apply!
- Ability to follow instructions
- Detail-oriented
- Prioritizes safety
- Takes initiative in one's own learning
- Work on feet for 8 hours
- Perform physical tasks such as lifting objects up to 50 lbs, bend, squat, step from dock to ship and vice versa, climb ladders
- Work outside in weather (e.g., sun, wind and waves, rain)
- While job has physical demands, deckhand will never be expected to perform tasks outside their comfort level. Duties can be modified to suit the deckhand.
- Flexible attitude given our schedule is weather dependent
- Effective communicator with ability to work in a team and advocate for one's self
- Available to commute to the Rubenstein Laboratory (3 College St) at diverse hours

Supervision: Intern will be supervised by the Captain of the R/V *Marcelle Melosira*

Start and End Dates: (Mid-May to Mid-August 2025 – exact start/end dates are flexible)

Total Hours: (40 hours/week for ~12 weeks)

Compensation: \$18/hour

How to apply:

Rubenstein students who will have completed their sophomore or junior year by summer 2025 are eligible to apply. Students graduating in May 2025 are not eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required.

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:
<https://uvm.joinhandshake.com/employers/226837>

- If asked to log in: click “UVM Net ID Login” & login.
- Click the Favorite button to enable easier searches in the future.

2. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the Perennial Internship opportunities! Click “View Details” to learn more about each position.

- Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
- You may apply for up to **three** Perennial Internships.
- All applications are due by **11:59pm, on Friday, February 7th, 2025.**

4. You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:

- Click on your name at top right of screen in Handshake
- Select Documents.

5. Please upload all documents as PDFs. The following are the required documents:

- Resume
- Cover Letter
 - You should write and upload a unique cover letter for each position to which you are applying.
 - In your cover letter, provide the name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, or a professor or teacher, etc. The person listed should not be the person who completes your recommendation form.

6. In addition to the documents listed above, a **recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing**. When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

- This link: [RECOMMENDATION FORM](#)
- Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
- Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 7th, deadline.

7. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

- Get your resume and cover letter reviewed by a Career Counselor at the Career Center. You can check the Career Center's drop-in hours [here](#). The Career Center also offers a guide on building your resume available [here](#).
- Set up an appointment with one of Rubenstein's Career Coaches - [Emily LeForce](#) or [Cathy Shiga-Gattullo](#) - or with PIP Coordinator, [Sarah Mell](#). Sarah Mell will also be available on Wednesdays from 1pm-3pm for PIP Drop-ins! Just swing by Aiken 220 to connect!

8. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during late February to early March.

