



Updated June 2022

After two years of managing our way through the Covid-19 pandemic, it is apparent that we have entered a phase that allows us to resume some semblance of normalcy and pre-pandemic operations. That being said, we have learned a lot and some of our systems put into place have helped with overall communication. We also still need to be aware of public health concerns and continue a level of safety as a best practice. The safety of those in our programs guides many decisions and we work to center our guidance on equitable participation. We appreciate your continued patience, compassion and support.

These directions are in place as of June 27, 2022. If and when circumstances change, we will revisit our directions and restrictions.

### **4-H Club Volunteer Instructions -**

1 – Read through the 4-H Safety Guidelines document and Resumption of Activity Plan, along with other supporting documents, to understand what is expected for 4-H clubs. Please ask questions of your 4-H educator or reach out to Sarah Kleinman, Director, at [sarah.kleinman@uvm.edu](mailto:sarah.kleinman@uvm.edu) or 802-651-8343 x521

2 – Ensure all participants (youth and adult volunteers) are enrolled in 4honline. Registration now includes covid related liability language. Those who do not sign will not be allowed to participate in person and may hold up the approval. Public events will require all participants, including accompanying adults, to sign the covid waiver.

3- If your club or committee is planning on hosting an event beyond just your club, an Event Plan must be submitted 30 days prior.

4 – Continue to use sign in sheets to document who attended and when. Should we need to alert participants to a health notice, this will allow us to do just that. Hold on to your sign in sheets if you use the hard copy forms, as contact tracing may be necessary.

5 - Failure to comply (regular health screens/sign in sheets, adherence to plan, etc.) will result in program interruption.



## 4-H, Family and Farmworker Guidelines for COVID-19 Prevention Version 9 – updated June 2022 (updates in red)

These guidelines are for volunteers and staff in UVM 4-H, Family and Farmworker Programs. Any activity necessitates the use of the following by UVM Extension staff, volunteers, and participants:

- As a result of changing public health guidance, universal indoor masking will no longer be required at 4-H events and activities, unless the facility being used requires them. Masking is optional and should be accepted for those who wish to continue to wear them.
- Collect names of participants. Continue to use the sign-in sheet.
- Stay home when sick, exposed to covid/asked to quarantine

### **Please also note the following expectations to reduce potential public health concerns:**

- Activities being planned for more than just a club or a mentor/mentee must submit the 4-H Event Planning Document and Approval Request Form 30 days prior to event. (Form is on the Leader Resources page under the COVID-19 Planning Documents)
- **For overnight/residential programs where youth from separate households may be sharing accommodations, it is a courtesy that individuals use an antigen test to determine a negative COVID status within 24 hours of attending the event. Unvaccinated individuals may be required to take additional steps, depending upon location or event sponsor guidance. Submitting an event plan will help to ensure adherence to location specific guidance for overnight experiences.**
- If driving is necessary, driver and passengers shall be from the same household when possible. If that is not possible, limit passengers to no more than 2 adults, or one adult and 2 youth per vehicle. Keep car windows open if passengers are under age of 12.
- If buses are used and include youth under the age of 12, their capacity will be determined by the 3-6ft distancing requirement and face coverings will be used at all times. A seating chart must be kept.

## In-Person Club Activity Safety Practices Check List

| <b>Before a Meetings, Events or Activities</b> |  |
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|  | Communicate with attendees in advance of in-person activities describing standards or practices that may be required of them to participate.   |
|  | Inform all possible participants to stay home if they are experiencing any of the symptoms of COVID-19 or have had known contact with anyone with COVID-19 in the last 5 days.                                     |
|  | Create and prepare any signs or documents that will be used at the event communicating procedures like, checking in, information for parents, expected times.  |
|  | Determine if, and use, a registration process is needed for the activity. You might consider if you want to know about any accommodations for those with physical, mental, or emotional challenges to participate. |

| <b>Upon Arrival, During and/or Following Activity</b> |  |
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|   | A designated health monitor should facilitate a “check-in” process for participants. Either have all attendees go this link to sign in <a href="http://go.uvm.edu/4hscreen">http://go.uvm.edu/4hscreen</a> or use the paper copy form to write down all names and the date of attendance and ask them whether their health is normal. Be sure to collect phone and email for any guest that is not in 4-H Online or other registration system. Remember that all members should be actively enrolled in 4-H Online to participate in any 4-H activities. |
|   | Clean/disinfect shared equipment and materials as appropriate. Wipe down all equipment between uses by participants (firearms, targets, clippers, sewing machines, tools, cameras, etc.). Cleaning supplies for programming will be supplied by volunteers and clubs. If you have difficulty sourcing these items, please contact your county educator to discuss.   |

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