

NAME: \_\_\_\_\_  
 (PLEASE PRINT) LAST FIRST MIDDLE COLLEGE SEMESTER / / DATE

STUDENT ID NUMBER \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## **UNIVERSITY OF VERMONT Active Duty Call-Up Form**

### **INSTRUCTIONS . . . . READ CAREFULLY**

University Policy allows the student, in conjunction with their Dean's office to offer a student who is called up to active duty military to either get a 100% refund of the tuition and fees, to take an incomplete for the course(s) or to receive a grade for the course as of this point in time. This can be done on a course by course basis. The financial adjustment will be calculated on an individual basis.

If you are a financial aid recipient, be aware that either change, may result in a significant change to your financial aid. If you have any questions, consult Student Financial Services.

This form needs to be returned to the Registrar's Office.

### **1. ADVISOR/DEAN'S OFFICE**

I have discussed the options of either getting a 100% refund of my tuition or taking incompletes for my course(s) due to my active duty military call up and have decided to approve the following:

CRN	Dept Abbrev	Course #	Credit Hours	Action (Drop/delete, Incomplete, or receive grade)	Instructor Initials
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 ADVISOR OR DEAN'S OFFICE SIGNATURE DATE

### **2. Student Signature**

\_\_\_\_\_  
 Student Signature Date