

# NECAFS

The Northeast Center to Advance Food Safety



## Preventive Controls Work Group Meeting

**Date:**

*April 11, 2024*

**Time:**

**3:00 pm - 4:00 pm EST**

**Contact:**

**anne.fitzgerald@uvm.edu**

**Upcoming meetings:**

*May 9, 2024*

*Email communication monthly*

Agenda Item	Topics	Duration
	Discussion Points	
Attendance	Amanda, Andrea, Elizabeth, Luke, Nicole, Dave	5
Past work	<ul style="list-style-type: none"> <li>• Reflections</li> </ul>	15
	<ul style="list-style-type: none"> <li>• Evaluation tool: Nicole can outline some ideas and send a follow up email</li> </ul>	
Next work	<ul style="list-style-type: none"> <li>• Framework: new members, discrete projects, FSOP proposals</li> <li>• Specific projects</li> </ul>	20
	<ul style="list-style-type: none"> <li>• How much sway do we have in FSOP proposals?</li> <li>• We aren't support to provide letters of support, just acknowledgement</li> <li>• We can share our findings on what we have found as needs for the region that can be used as foundation and justification for grants</li> <li>• "work outlined in this directly correlates with the PC group"</li> <li>• How do we motivate people? We will strongly support your proposal. Should be develop affinity groups, matchmaking. How do we provide support?</li> <li>• We want to encourage other people to PI and build their own project teams</li> <li>• How much work should we continue as the PC group?</li> <li>• NECAFS has funding to hold a grant writing day after the annual meeting next year, we can leverage that to steward grant proposals</li> </ul>	
Additional members	<ul style="list-style-type: none"> <li>• Brainstorm names</li> <li>• Next month meeting</li> </ul>	15
	<ul style="list-style-type: none"> <li>• Everyone struggles with carrying through the actual work for lack of time</li> </ul>	

	<ul style="list-style-type: none"> <li>• Welcome new members, identify biggest priorities, develop active working groups</li> <li>• Share needs assessment, talk about goals for future work, see who's interested</li> </ul>	
ReCap & Next Meeting	<ul style="list-style-type: none"> <li>• Recap any tasks</li> </ul>	5
	<ul style="list-style-type: none"> <li>• Luke is going to rewrite recommendations to be more reader-friendly</li> </ul>	

**ABOUT**

Northeast Center to Advance Food Safety (NECAFS) is one of four FDA/USDA funded regional centers tasked with coordinating training, education and outreach related to the FSMA Produce Safety Rule and the FSMA Preventive Controls for Human Foods Rule. NECAFS work focuses on coordination and facilitation of the Northeast regional network to support a national food safety training, education, extension, outreach, and technical assistance system among small and medium-sized producers and small processors.