

HANNAH ULLMAN

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EXPERIENCE

Program Coordinator at the University of Vermont Transportation Research Center ▪
Burlington, VT ▪ Oct. 2017 – Present

- + New England Transportation Consortium
 - o Manage and monitor transportation research projects
 - o Manage communication (including website) and act as liaison between Principal Investigators/Research Teams, Technical Committees, and Advisory Committee
 - o Organize RPF releases, monthly meeting agendas, and all other project meetings
- + Northeast Transportation Workforce Center: National Summer Transportation Institute
 - o Conduct interviews and synthesize qualitative data and journal articles to develop a program evaluation methodology
- + National Center for Sustainable Transportation
 - o Analyze and review research results to develop and write journal articles on long-distance travel literature review and long-distance travel and the relationship to well-being and social networks

Research Assistant at the University of Vermont Transportation Research Center ▪
Burlington, VT ▪ Sept. 2015 – September 2017

- + Collaborated to draft articles for publication in academic journals
- + Designed survey instrument and in-depth interview questions, and conducted 24 one-hour interview study sessions with participants
- + Utilized statistical software to create predictive models

Data Analyst Project Intern at Champlain Valley Office of Economic Opportunity ▪
Burlington, VT ▪ Jan. 2017 – May 2017

- + Analyzed price data on Vermont state mobile home parks and presented statistical findings to direct future research paths
- + Educated those at risk of homelessness or currently homeless by teaching the Tenant Skills Class on tenant/landlord law

Summer Conference Coordinator at UVM Conference & Event Services ▪ Burlington, VT ▪
May – Sept. 2013 and 2014; Jan. – Sept. 2015

- + Employed prompt and professional communication with more than 100 clients each season to ensure customer satisfaction
- + Coordinated conference housing, parking, group check-in and check-out, Wi-Fi, meals, signage, and any other special requests
- + Assisted in interviewing and hiring Conference Assistants

- + Developed and implemented a comprehensive 2-week training program for Conference Assistants; Supervised and managed 8 Conference Assistants to ensure team met internal and customer-related event deadlines

PROJECTS

Researcher and Writer for Winooski Housing Needs Assessment ▪ Burlington, VT ▪ Jan. 2016 – May 2016

- + Drafted a Housing Needs Assessment for Winooski, as part of a research team, reviewing history, demographics, housing market analysis, and policy recommendations for affordable housing solutions

Marketing Analyst Intern for Woollymama Fiber Arts ▪ Burlington, VT ▪ Jan. 2013 – May 2013

- + Conducted SWOT analysis to help business owner understand position in the market, leading to recommendations of opportunities for repositioning products for increased sales and brand recognition

Life/Features Section Editor at The Vermont Cynic UVM Newspaper ▪ Burlington, VT ▪ Sept. 2011 – Dec. 2012

- + Researched and pitched weekly story ideas; Edited and proofed all stories for Life and Feature sections; Wrote Life and Feature section headlines and sub-heads; Trained new reporters in news writing, AP style, and interviewing; Wrote articles to supplement Life section content

EDUCATION

M.S. in Community Development & Applied Economics ▪ 2015 – 2017 ▪ University of Vermont

B.A. in Latin ▪ Public Communication Minor ▪ 2011 – 2015 ▪ University of Vermont

SKILLS

Communication Methods, Customer Service, Event Planning, Interviewing, Project Coordination, Public Speaking, Qualitative Research, Survey Design

SOFTWARE & ONLINE TOOLS

ArcGIS, HyperResearch, HyperTranscribe, MailChimp, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, SketchUp, Social Media (Facebook, Instagram), SPSS, SurveyMonkey, WordPress