

**The University of Vermont**  
**Cost Share Approval Request Form**

**Sponsored Project Administration**

Use this form to collect cost share approval when a UVMClick - Funding Proposal includes cost share from multiple Departments and/or Colleges. Each cost share contributor must complete separate forms.

Completed forms must be uploaded to the Funding Proposal Cost Sharing Budget Workspace. Add sheets as necessary.

<b>UVMClick - Funding Proposal #:</b>	
<b>PI Name:</b>	
<b>Proposal Submitting Department:</b>	
<b>Sponsor:</b>	
<b>Project Title:</b>	

<b>UVM Cost Sharing Guidance</b>	Cost sharing is limited to mandatory cost sharing; however, voluntary committed cost sharing is allowed where the academic unit has determined that such a contribution is necessary to ensure a competitive proposal.
<b>Mandatory</b>	Required by the sponsor as an eligibility requirement that must be satisfied in order to submit a proposal.
<b>Voluntary Committed</b>	Not required by the sponsor and the cost share amounts must be specifically pledged (quantifiable) on a voluntary basis in the proposal's budget or budget justification.

1. Select Cost Share Type **Mandatory** **Voluntary Committed**

2. List Faculty or Staff and % Effort Devoted to the Project

Name	Role on Project	% Effort	\$ Amount

3. List Other Direct Cost Items and approximate dollar amount (i.e.: Lab Supplies \$1,500)

Other Direct Cost Items	\$ Amount

4. By signing, you have committed your unit to provide the above cost sharing if the proposal is funded.

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 Cost Share Approver Signature Print Name/Title Date