

**EXECUTIVE COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE**

The Executive Committee of the Board of Trustees of the University of Vermont and State Agricultural College held a meeting on Monday, December 13, 2021, at 1:00 p.m., in room 427A Waterman Building via remote conferencing.

MEMBERS PRESENT: Chair Ron Lumbra, Vice Chair Cynthia Barnhart, Secretary John Bartholomew, Frank Cioffi, Carolyn Dwyer, President Suresh Garimella, Don McCree and Shap Smith¹

MEMBERS ABSENT: None

OTHER TRUSTEES PRESENT: Carol Ode and Berke Tinaz

REPRESENTATIVES PRESENT: Faculty Senate Representative Tom Borchert, Staff Council Representative Jon Reisenweaver and Interim Foundation Representative President & CEO Jim Keller

REPRESENTATIVES ABSENT: Graduate Student Representative Rosie Chapina and Student Government Association Representative Sam Pasqualoni

PERSONS ALSO PARTICIPATING: Provost and Senior Vice President Patricia Prelock, Vice President for Legal Affairs & Senior Advisor to the President Sharon Reich Paulsen, Vice President for Finance and Administration Richard Cate, Deputy General Counsel John Collins, and Special Assistant to the President Jonathan D'Amore.

¹ departed the meeting at 1:50 p.m.

Chair Ron Lumbra called the meeting to order at 1:00 p.m.

Approval of minutes

Chair Lumbra entertained a motion to approve the minutes from the November 15, 2021 meeting. The motion was made, seconded and it was voted to approve the minutes as presented.

Chair remarks

Chair Lumbra expressed his appreciation and offered heartfelt congratulations to President Garimella, Provost Prelock, and their team, for all their efforts that resulted in a successful semester. He then offered congratulations on behalf of the Board to Erica Caloiero on her appointment as Vice Provost for Student Affairs. Chair Lumbra concluded by offering congratulations to the entire athletic department and student athletes for all they have accomplished this year.

President's remarks

President Suresh Garimella thanked trustees and campus leaders for their support and contributions, specifically their adaptability and flexibility throughout the semester to make traditional campus experience so successful this past semester.

President Garimella reported that the value of the student experience at UVM is evident in the continued increase of undergraduate applications. As a result of the hard work of many, UVM welcomed the largest and most prepared class of students in history this fall. The university's continued success throughout the pandemic and commitment to holding tuition and fees level, along with the dedication of faculty and staff, contribute to this growth and allow UVM to be more selective and attract talented students from around the state and across the country.

The administration continues to collaborate with students regarding efforts to prevent and respond to incidents of sexual misconduct. He cited the recent launch of the dedicated webpage called *We Hear You* focused on transparent and timely communications about efforts made. He acknowledged this is an area of great importance and that responses to the university's efforts have been positive.

The president described two university priorities he has emphasized in recent published commentaries. The first is housing for graduate and undergraduate students. President Garimella acknowledged the local market in Burlington and Chittenden County is tight and reported the administration is working with the city to take swift action and to be part of the solution. The second priority is engagement with communities and businesses around the state to effectively connect them to the academic the resources of the university and to demonstrate how the success of UVM and the state are closely intertwined.

President Garimella concluded by recognizing that research continues to yield impressive results and highlighted the national attention received by the Xenobots project. This project is an example of collaboration across disciplines and across institutions—in this case, UVM, Tufts, and Harvard. UVM is proud to be home to this kind of innovation.

Action items

Chair Lumbra invited Vice President for Finance and Administration Richard Cate to introduce the contracts for the committee's consideration. He noted that resolutions would be introduced individually with an opportunity for discussion following. Once all resolutions have been introduced, the committee will vote on them as a consent agenda unless someone requests a separate vote on a particular resolution.

Vice President Cate introduced contracts for temporary employment services. He reported that an RFP was released on behalf of UVM Human Resources in September 2021. The evaluation committee selected the following vendors: Spherion Staffing, LLC, Weststaff, and Adecco, Incorporated. The contracts will begin January 1, 2022 through December 31, 2024, with the option of two one-year renewals, in the amount not to exceed \$2,500,000 in aggregate. These three vendors currently have contracts with UVM through December 31, 2021.

The following resolution was presented for approval:

Resolution approving contracts for temporary employment services

BE IT RESOLVED, that the Vice President for Finance and Administration, or his successor or designee, is authorized to execute contracts with Spherion Staffing LLC, Weststaff, and Adecco, Incorporated for temporary employment services beginning January 1, 2022 through December 31, 2024, with the option of two one-year renewals, in the amount not to exceed \$2,500,000 in aggregate.

Vice President Cate next introduced a contract with CBORD Corporation for campus CATcard programs. UVM CATcard Service Center provides enterprise-wide identity management, video surveillance system, access control and stored value transaction processing for on and off-campus functions that support university operations. Since 1995, CBORD Corporation, located in Ithaca, NY, has provided the software and hardware for the UVM campus card program. UVM has maintained this system with annual hardware and software maintenance, new hardware purchases, and system upgrades. These contracts cover services beginning January 1, 2022 through December 31, 2026, with an amount not to exceed \$2,600,000.

The following resolution was presented for approval:

Resolution approving contract with CBORD Corporation

BE IT RESOLVED, that the Vice President for Finance and Administration, or his successor or designee, is hereby authorized to execute contracts with CBORD Corporation for the campus CATcard program beginning January 1, 2022 through December 31, 2026, for an amount not to exceed \$2,600,000.

Vice President Cate then introduced a contract renewal with Riskconnect, Incorporated. UVM Risk Management & Safety (RMS) released and RFP in September 2016, for a single integrated software platform to implement an incident/claims system to identify, analyze and manage its risks. Riskconnect, Incorporated was the successful vendor selected for a five-year contract.

RMS is requesting approval to enter into a five-year contract renewal with Riskconnect, Incorporated, with an annual 3% escalation beginning September 9, 2021, through September 8, 2026, for an amount not to exceed \$370,000.

The following resolution was presented for approval:

Resolution approving contract renewal with Riskconnect, Incorporated

BE IT RESOLVED, that the Vice President for Finance and Administration, or his successor or designee, is hereby authorized to enter into a contract renewal with Riskconnect, Incorporated, for claim management software beginning September 9, 2021, through September 8, 2026, for an amount not to exceed \$370,000.

Vice President Cate next introduced contracts with EBSCO, Incorporated as a subscription agent for library acquisitions. UVM Libraries provide access to approximately 48,000 individual journal titles, in both print and electronic formats, which come from hundreds of different publishers. UVM and most academic libraries utilize subscription agents to assist with acquiring these unique collections of primary source materials and extensive foreign resources to meet the research needs of our faculty and students.

EBSCO, Incorporated is both a content provider and library support services provider; it is one of a very few, very large corporations in North America that dominate in multiple information provision markets – academic research databases, clinical information databases, information systems software, and library support services markets. Its core business is to facilitate access to materials published or produced by others, whether print or digital.

This contract with EBSCO allows UVM to negotiate annual increases of 3-5% over the contract terms as compared to the 6-8% regular annual increases that we would experience otherwise. The administration is requesting approval of contracts with EBSCO, Incorporated beginning January 1, 2022, through December 31, 2026, for an amount not to exceed \$13,800,000.

The following resolution was presented for approval:

Resolution approving contract with EBSCO, Incorporated

BE IT RESOLVED, that the Vice President for Finance and Administration, or his successor or designee, is hereby authorized to enter into contracts with EBSCO, Incorporated as subscription agent for library acquisitions from January 1, 2022, through December 31, 2026, for an amount not to exceed \$13,800,000.

Vice President Cate introduced a final resolution approving a contract for hazardous material abatement services. AAC Contracting, Incorporated has been engaged in providing UVM a contract to fully abate the Hills Agricultural Sciences Building of hazardous materials. The Hills building was constructed approximately in 1950 and has just over 40,000 square feet of gross floor area. The abatement will cover, but is not limited to, floor tile, mastics, ceiling tile, lab countertops, and pipe fittings.

The project will begin January 3, 2022 with a completion date in August 2022, subject to delivery of materials, weather conditions and available labor. This project cost estimate is not to exceed \$1,400,000.

Vice President Cate reported that once detailed drawings and bids for the renovation of the Hills Agricultural Sciences Building are ready the full project scope will be brought to the board for approval.

The following resolution was presented for approval:

Resolution approving contract with AAC Contracting, Incorporated

BE IT RESOLVED, that the Vice President for Finance and Administration, or his successor or designee, is hereby authorized to enter into a contract with AAC Contracting, Incorporated for a hazardous material abatement project beginning January 3, 2022, for an amount not to exceed \$1,400,000.

Chair Lumbra offered an opportunity for discussion and comments. There being none, a motion was made, seconded and all resolutions were unanimously approved as presented.

Executive Session

At 1:21 p.m., the Chair entertained a motion to enter into executive session to discuss contracts, premature general public knowledge of which would clearly place the University at a substantial disadvantage. He noted the session would last approximately 15 minutes and that no action is anticipated following. The motion was seconded and approved. Everyone was excused from the meeting with the exception of Trustees, Provost & Senior Vice President Patricia Prelock, Vice President for Legal Affairs & Senior Advisor to the President Sharon Reich Paulsen, Vice President for Finance and Administration Richard Cate, Deputy General Counsel John Collins and Special Assistant to the President Jonathan D'Amore.

The meeting was re-opened to the public at 1:54 p.m.

Adjournment

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ron Lumbra, Chair