



The University of Vermont

**College of Engineering and Mathematical Sciences
Public Poster Policy
May, 2019**

In order to more effectively communicate when events and programs are happening on campus to the College of Engineering and Mathematical Sciences (CEMS) community, the following policy was established to regulate the use of advertising space in space controlled by CEMS. *Posters that violate this policy will be removed.*

Posters: CEMS recognized groups, organizations, academic and administrative departments, and students are only permitted to post posters on college bulletin boards. Posters are not permitted on doors, walls, and/or windows¹.

Locations of permitted bulletin boards can be found by visiting the Dean's Office of the College.

Posters must meet the following criteria:

- The posted items do not exceed a size of 11" x 17";
- The name and contact information of the sponsoring University recognized group, organization, department, or member of the campus community is clearly indicated on the poster, unless that poster has been registered with the Dean's Office.
- There is a maximum of one (1) active poster per event, per bulletin board location;
- New posters are not posted over other active posters;
- The posted items are removed from bulletin board locations no more than seven (7) days after the information is no longer timely / relevant.

¹ Faculty may post information about safety or office hours
COLLEGE OF ENGINEERING AND MATHEMATICAL SCIENCES
OFFICE OF THE DEAN
109 Votey Hall, 33 Colchester Avenue, Burlington, VT 05405-0156
802-656-8413
www.cems.uvm.edu