# PURPOSE

*Define the learning objectives, in language and terms that help students recognize how this assignment will benefit their learning.*

What knowledge will students gain by engaging in the learning activity?

What skills will students practice by engaging in the learning activity?

How will the knowledge and skills of this assignment be relevant and useful to students’ lives beyond this course, the major, and the degree?

Write a **purpose statement** for this assignment:

# TASK(S)

*Define what activities the student should do/perform.*

What is the very first thing students should do when they begin working on this assignment? The second? The third? The fourth? Etc. (list all steps until students submit their assignment)

What are some unnecessary steps that students should avoid, so as not to waste their time?

What advice do you have for students about focusing their time efficiently to produce the highest quality of work possible in the time given?

# CRITERIA

*Define the characteristics of the finished product.*

What criteria, in the form of a checklist, could students use while working to determine whether they are completing the assignment efficiently and effectively?

How does excellent work differ from adequate work on this assignment?

What real-world samples can students use (with your help) to apply the checklist of criteria before they start their own work so they understand how each criterion would look in practice?