10. Select the Options.
   - Include this Column in Grade Center Calculations: Select Yes to make the column available for potential inclusion when creating calculated columns.
   - Show this Column to Students: Select Yes to display the column to students in My Grades.
   - Show Statistics (average and median) for this Column to Students in My Grades: Select Yes to include statistical information with the grade value when shown to students.

Note: When editing the Grade Center column for a test, the options to Include this Column in Other Grade Center Calculations and Show Statistics (average and median) for this Column to Students in My Grades are not available if you select the option to Hide Results for this Test Completely from Instructor and the Grade Center on the Test Options page.

11. Click Submit.

After you create a grade column, you can:
- Associate a rubric with it to make grading easier and less subjective.
- Assign grades.
- Include the column when creating calculated columns.

About Total Columns

The total column is a type of calculated column that generates a grade based on the cumulative points earned, related to the points allowed. You can select which columns and categories are included in a total column’s calculation. When creating a total column, you can include other calculated columns.