The University of Vermont
Licensing Approval Form
University Student Group or Department

Products such as clothing, uniforms, furniture or other items (excluding letter-head, envelopes, recruitment and/or departmental materials or publications) using the University’s names, marks, logos, seals and/or symbols made for the sole use of a department or student group for fund raising purposes consistent with the department’s or student group’s mission are subject to a 4% royalty to be paid by the licensee. The following approval form must be completed and signed by the Licensing Coordinator. Once the design and vendor are approved by the licensing office the form will be returned to the department or program and must be submitted with the purchase order or the product(s).

Name of Department or Program: ________________________________

Name of person filing form: ___________________________ Date: ______________

Address: ___________________________ Phone #: __________ Fax: __________

Description of Project:

Project dates: ____________ University budget # paying for product: ______________

Product Information:

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<th>DESCRIPTION OF ITEMS</th>
<th>COST PER ITEM</th>
<th># OF ITEMS</th>
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Licensed Manufacturer or Supplier’s Name:

Name: ______________________________________________________

Address: __________________________________________________

Contact Person: ___________________________ Phone #: ___________ Fax #: ___________

I verify that the products listed above are for department and/or student group use or for fund-raising purposes consistent with the department’s or student group’s mission.

The above project has been approved by the University Licensing Program:

__________________________________________
Licensing Coordinator                           Date