Assignment

- Enable Track Changes in Word.
- Record the revisions made while working through this module.
- Upload to Zotero (as first draft or not).

Guideline 11.14

Use great care to avoid plagiarism.
- All ideas, arguments, and phrases, submitted without attribution to other sources must be the creative product of the student. Thus, all text passages taken from the works of other authors (published or unpublished) must be properly cited. Violations of this standard constitute plagiarism.
- Center for Student Ethics and Standards
Avoiding plagiarism

Don’t copy and paste. EVER.
Work from your notes, not from sources.

Guideline 11.14

Use great care to avoid plagiarism.
- The same applies to paraphrased text, opinions, data, examples, illustrations, and all other creative work. Violations of this standard constitute plagiarism.
- Work from your notes!

Guideline 11.1

Compare your draft with your topic outline.
Use headers in your manuscript as your outline.
Guideline 11.2: Parallelism

Guideline 11.3
Avoid overusing direct quotations, especially long ones.
Pause and review your draft.
Add comments to remind you where you may need to remove quotations.

Guideline 11.5
Avoid using synonyms for recurring words or concepts.
Same concept = same wording
Pause, review draft.
Guideline 11.6
Spell out acronyms, but avoid them if you can.
Check sources. Did they use an acronym?

Guideline 11.11
Check your draft for common writing conventions.
Clear, concise, and concrete!
Avoid biased language.
Guideline 11.12

Write a concise and descriptive title.

That’s it!

Assignment: Submit document with Track Changes enabled, showing revisions you made during this process.