



The
UNIVERSITY
of **VERMONT**

Policy V. 4.1.15.1

Responsible Official: Vice President of
Finance and Administration

Effective Date: October 22, 2006

Travel Accident Insurance

Policy Statement

The University of Vermont shall carry an Accidental Death and Dismemberment policy on employees and trustees who travel on UVM business.

Reason for the Policy

To provide benefits to employees and trustees, in addition to workers' compensation benefits, for business travel related accidents.

Strategic Direction

This policy supports the following goal in the University's Strategic Plan
http://www.uvm.edu/president/?Page=strategic_planning/strategicplan.html:

- Focus the human, fiscal, environmental, technological and physical resources of the University on institutional values and priorities.

Applicability of the Policy

This policy applies to all University of Vermont faculty, staff and trustees.

Policy Elaboration

Coverage extends to employees while riding as a passenger in, or boarding or alighting from any

land or water conveyance, or riding as a passenger in, or boarding or alighting from any civil aircraft, while on business of the University and is subject to various exclusions.

The Beneficiary of this policy is pre-designated so that proceeds are paid in the following order of preference:

1. The surviving spouse, otherwise,
2. The surviving child or children in equal shares, otherwise,
3. The surviving parents in equal shares, otherwise,
4. The surviving brothers and sisters in equal shares, otherwise,
5. The Executor or Administrator of insured's estate.

Any requests for a change in beneficiary differing from the order above, should be made to the UVM Department of Risk Management.

Definitions

On UVM business: is defined as "while on assignment by or at the direction of UVM for furthering its business interest, but shall not include any period of vacation or leave of absence."

Procedures

See Policy Elaboration section.

Forms

Employer's First Report of Injury form: <http://www.uvm.edu/~riskmgmt/firstreport.pdf>

Contacts

Questions related to the daily operational interpretation of this policy should be directed to:

Department of Risk Management
656-3242

The Vice President for Finance and Administration is the official responsible for the interpretation and administration of this policy.

Related Documents/Policies

[Travel Policy](#)

Effective Date

Approved by the President on October 22, 2006