UVM LOCK SHOP

Presented by:
John Menard and Rob Cochran, UVM Lock Shop
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• The Lock Shop handles a variety of tasks to the University
• We are responsible for issuing keys, installing and changing locks.
• We also keep records on how the locks on campus are keyed as well as keeping track of who has been issued keys.
• We also are responsible for activating card access to the various buildings on campus that have card access (with the exception of the Residence halls). We activate a persons’ access the same way we issue a key. We receive a key/card access form and then we either cut a key or activate card access. Sometimes an individual requires both.
• Not all card access locks are networked and therefore we have to reprogram the individual lock(s) before a person has access to them.
YALE  KESEO  SARGENT  RUSSWIN  KABA

CODES CAN ALSO BE CALLED SOFT KEYS

CARD ACCESS ALSO KNOWN AS A SOFT KEY
• The service techs. have been trained so that they can respond to calls for assistance on the various types of locks we have on campus.

• They either can fix the problem, or do a temporary fix so the area can be secured until we come in on our normal shift.

• If they cannot. We are on call to respond to provide assistance.
• Typically the wires for a card access door run through a 12 inch square box which is usually mounted near the door above the ceiling tile or high enough to protect the wires that control the door.
J BOX
J BOX
SQUADRON WITH PIM
NO FOOD OR DRINK in the Lab!
Please!
DO NOT USE THE OVERRIDE KEY!!
ATTENTION:
FROM NOW ON IF YOU SWIPE YOUR CARD YOU DO NOT NEED TO ENTER YOUR PIN.
IF YOU ENTER YOUR USER # YOU WILL STILL NEED TO ENTER YOUR PIN.
We currently have six of these key cabinets across campus.

They are at:
- CRF
- Central heating plant,
- 284 East Ave
- South zone shop
- 109 Annex
- Given Building

Custodial has requested several more key cabinets to be placed across campus for their use. We are also putting in an expansion box at 284 as they have run out of spaces for keys.