



University of Vermont,  
 United Electrical, Radio & Machine  
 Workers of Vermont Local 267,  
 Safety Committee  
 284 East Avenue  
 Burlington, VT 05405  
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**Safety Committee  
 Meeting Minutes  
 Tuesday, July 18, 2006**

| Members        | Representing | Attendance | Phone    | Address         | e-mail                   |
|----------------|--------------|------------|----------|-----------------|--------------------------|
| Carmyn Stanko  | UE           | Present    | 6-2626   | 284 East Ave    | Carmyns@afsvr.uvm.edu    |
| Lester Gockley | UE           | Absent     | 351-7565 | 284 East Ave    | Lester.Gockley@uvm.edu   |
| Jon Thibault   | UE           | Absent     | 6-8555   | 284 East Avenue | Jon.Thibault@uvm.edu     |
| Deb Trombley   | UE           | Present    | 351-4207 | 284 East Ave    | Deborah.Trombley@uvm.edu |
| John Marcus    | UVM          | Present    | 6-3242   | 622 Main Street | John.Marcus@uvm.edu      |
| Sal Chiarelli  | UVM          | Absent     | 6-2186   | 284 East Ave    | salc@afsvr.uvm.edu       |
| Vince Brennan  | UVM          | Present    | 764-6613 | 284 East Ave    | Vincent.Brennan@uvm.edu  |
| Marilyn Baker  | Clerk        | Present    | 764-6613 | 284 East Ave    | Marilyn.Baker@uvm.edu    |

| Item # |  | Response By |
|--------|--|-------------|
| 1      | <p><u>Review Proposed Meeting Agenda and Pass out Meeting Minutes: If you have changes to lasts months meeting minutes, e-mail Marilyn and she will make appropriate changes.</u></p> <p>Permission from UE to remove Jon Thibault from members list.<br/>           -----Carm Stanko believes that Jon would like to continue to be a member. He will remain on the members list.</p> | All         |
| 2      | <p><u>CO Monitor Alarms and Protocol for Response &amp; Laboratory Odor and Response Protocol Update</u> - Training is being held &amp; scheduled</p> <p>Ralph Stuart, ESF, has trained Given personnel regarding Lab Odor Response.</p>   | —           |
| 3      | <p><u>CO Monitoring for Individual Workers – Training &amp; Equipment:</u></p> <p>CO Monitors have been issued to key individuals. Feed back is “mostly” positive. Negative feedback is from Life Safety Staff. They feel that if they have to respond they should be responding with a 4 gas meter.</p> <p>Equipment is now relocated, maintained and running well.</p>               | —           |
| 4      | <p><u>Training Update:</u></p> <ul style="list-style-type: none"> <li>Minimal training has happened due to the hiring freeze and loss of the Education Project Coordinator.</li> </ul>   | —           |
| 5      | <p><u>Marsh Life Science – Penthouse Access:</u> Vin to meet with Luce to design a solution</p> <p>Vin and Deb will visit the site directly at the end of this meeting.</p>  | VB & DT     |

*Next meeting –Thursday, August 10, 2006, 1:00 pm in 284 East Avenue Conference Room (2<sup>nd</sup> Thursday of the Month)*

|    |   |         |
|----|---|---------|
| 6  | <p><u>PFG- Roof Access:</u> Fall Hazard – Vin met with Luce to review site. He believes that 3 points of contact can be maintained when climbing the ladder but the fall hazard is present when using the pulley to hoist the tools.</p> <p>Carmyn says that with the wind on an n icy cold day the door can slam shut when you step off the ladder.</p> <p>An automatic door opener was suggested with a shock absorber. Also a safety rail, gate for the fall protection. Vin will submit a work order to Jack Corliss.</p> | VB      |
| 7  | <p><u>UVM/UE Training Committee</u> – Should be starting soon.</p>  | —       |
| 8  | <p><u>Request for New Business –</u></p> <p><u>HRS/Given Roadway –</u> There is a hole in the road with temporary Plates which needs to be fixed. Last spring a crane fell in.</p> <p><u>Action: John Marcus will look into whose responsibility is to fix the problem Vin to talk to MCM Project Managers.</u></p>   | JM & VB |
| 9  | <p><u>Waterman Chimney –</u> A UE Member reported that Vermont Boiler was standing on the top of the chimney at Waterman without a harness and a PPD Manager did not have one either. Nor did he correct the contractor. PPD Managers are setting a bad example and this should be brought to their attention. <u>Action: Vince will discuss this with Managers.</u></p>  | VB      |
| 10 | <p><u>Hot Work Permit Program:</u> PPD employees are giving the CFI's a hard time and complaining about having to do the work. <u>Action: Vin will inform the Managers.</u></p>   | VB      |