



University of Vermont,  
 United Electrical, Radio & Machine  
 Workers of Vermont Local 267,  
 Safety Committee  
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 Burlington, VT 05405  
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**Safety Committee  
 Meeting Minutes  
 Wednesday, February 15, 2006**

Members	Representing	Attendance	Phone	Address	e-mail
Carmyn Stanko	UE	Present	6-2626	284 East Ave	Carmyns@afsrvr.uvm.edu
Lester Gockley	UE	Absent	351-7565	284 East Ave	Lester.Gockley@uvm.edu
Jon Thibault	UE	Present	6-8555	284 East Avenue	Jon.Thibault@uvm.edu
Deb Trombley	UE	Present	351-4207	284 East Ave	Deborah.Trombley@uvm.edu
John Marcus	UVM	Present	6-3242	622 Main Street	John.Marcus@uvm.edu
Sal Chiarelli	UVM	Absent	6-2186	284 East Ave	salc@afsrvr.uvm.edu
Joe Damiata	UVM	Present	764-6613	284 East Ave	Joseph.Damiata@uvm.edu
Vince Brennan	UVM	Present	764-6613	284 East Ave	Vincent.Brennan@uvm.edu
Marilyn Baker	Clerk	Present	764-6613	284 East Ave	Marilyn.Baker@uvm.edu

Item #		Response By
1	<u>Review Proposed Meeting Agenda and Meeting Minutes:</u>	All
2	<u>Request for New Business:</u>	All
3	<u>Fire Alarm Reset – Status:</u> John Marcus spoke to Gary Margolis, Chief, Police Services. New Police Officers will be trained not to reset the alarm without finding out what the problem is and other Officers will be reminded. No further problems should occur. <u>No further action needed.</u>	—
4	<p><u>CO Monitor Alarms and Protocol for Response &amp; Laboratory Odor and Response Protocol Update.</u> The committee would like to see the First Response Protocol issue settled. Discussion was held again regarding the concern of UE employees being the First Responder to Odor that they are not trained to deal with. Also, a concern was brought to the table regarding employees not receiving training and not being informed of what the hazards are for new research buildings when they come on-line Vince suggested that research building versus administrative &amp; academic buildings have their own protocol regarding odor response. <u>Action:</u> Vince scheduled a meeting with ESF, Risk Management &amp; TCO for February 27<sup>th</sup> to complete protocol. TCO will look into facilitating training with ESF.</p> <p>CO Monitor Alarms - The CO Monitors purchased at the UVM Bookstore have had a huge failure rate. Technically they are not being recalled but we believe the manufacturer will replace them. The CO sensor works fine but the low battery sensor does not work which leads to alarms, which leads to them being disconnected, therefore they are not being used. Carmyn was concerned that many people have purchased personal monitors for their home from the Bookstore and a notice has not gone out regarding replacing them. <u>Action: John Marcus will look into the details of what it takes to have them replaced.</u></p>	<p style="text-align: center;">VB</p> <p style="text-align: center;">JM</p>
5	<p><u>Fall Protection Program – Training &amp; Roof Audits:</u></p> <p>Ongoing- Stafford Air Handling Units - As of January 6<sup>th</sup> a work order was generated and VHV came into Stafford to measure the grids. There is a strong concern from all regarding the length of time it has taken to resolve this fall protection hazard. It was suggested that this committee be empowered to rectify &amp; correct hazards themselves. <u>Action: Vince will write a letter to Sal expressing the committee’s discontent regarding the amount of time this has taken.</u></p>	VB
6	<p><u>Electrical Video Training Series :</u> This month’s session will be held Tuesday, Feb 28th at 1PM. At TCO Office <u>Action: Joe will send out a page.</u></p>	JD

*Next meeting –Thursday, March 9, 1:00 pm in 284 East Avenue Conference Room (2<sup>nd</sup> Thursday of the Month)*

7	<p><u>CO Monitoring for Individual Workers – Training &amp; Equipment:</u></p> <p><u>Action: Joe &amp; Vince are performing an audit of equipment to make sure stations are running, etc. Joe will also hold training for new employees and a refresher for existing employees.</u></p>	JD & VD
8	<p><u>Training Update:</u></p> <ul style="list-style-type: none"> <li>• 4 Hour OSHA trainings being held for Custodial staff on 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> shift.</li> <li>• Respiratory Protection Training is ongoing monthly.</li> <li>• Carmyn reported that UE is formulating their Training Committee and will be working with HR regarding Catalyst Training for UE members.</li> </ul>	---
9	<p><u>Discussion of Committee By-Laws:</u> Joe passed out a draft copy of Committee By-laws for review. Carmyn will need to present this to the Union for review and legal council. <u>Action: Each member should review and send comments to Joe via e-mail before the next meeting. joseph.damiata@uvm.edu</u></p>	All
10	<p><u>Hotwork Permit Program / Training:</u></p> <p>The Hot Work Permit Program is scheduled to be unveiled at the March 1<sup>st</sup> PPD managers meeting. Training will follow.</p>	JD
11	<p><u>New Business:</u></p> <p><u>Manhole at Bookstore</u> – Jack Corliss is welding covers/caps so that when left unattended a manhole can not pose a fall hazard.</p> <p><u>Shark Bag</u> – Deb recommended that each vehicle have a shark bag in the event there is a spill. Further discussion would need to happen with ESF.</p> <p><u>Smoke Detector Heads</u> – Carmyn informed us that the wireless smoke detector heads are being taken down and thrown away. They no longer make new heads for the older model alarms.</p> <p><u>Action: Follow up on these items to be discussed at next meeting</u></p>	